



ASSITEJ
Executive Committee Meeting
Berlin, Germany
April 20-27, 2015

Present:

Yvette Hardie, President, South Africa (YH)

Marisa Giménez Cacho, Secretary General, Mexico (MGC)

Roberto Frabetti, Treasurer, Italy (RF)

Stefan Fischer-Fels, Vice President, Germany (SFF)

Asaya Fujita, Vice President, Japan (AF)

Vigdís Jakobsdóttir, Vice President, Iceland (VJ)

Daniel H. Fernández, Argentina (DF)

François Fogel, France (FF)

Sue Giles, Australia (SG)

Imran Khan, India (IK)

Diana Krzanic Tepavac, Serbia (DKT)

Manon van de Water, USA (MvdW)

Adi Beeri, Israel (AB)

Marissa Garay, Executive Assistant, Mexico (Maui)

Kenjiro Otani, Translator, Japan (KO)

Henning Fangauf, ASSITEJ Germany, Festival Host, Germany

Gerd Taube, ASSITEJ Germany, Festival Host, Germany

Anne Herwanger, Augenblick mal!, Festival Host, Germany

Lucie Haardt, Augenblick mal!, Festival Host, Germany

Joanna Migut, Augenblick mal!, Festival Host, Poland

Pamela Udoka, Rotating African Counselor, Nigeria (PU)



AGENDA

1. Welcome from President and host
2. Apologies
3. Proposal and approval of agenda
4. General Reports:
 - 4.1 President's Report
 - 4.2 Secretary-General's Report
 - 4.3 Treasurer's Report
5. Review of Augenblick mal! Participation (Ceremony, etc.)
6. Overview of the work of the working groups since Perth / Specifics of working groups (Reports)
 - 6.1 Protocols, Policies and Fundraising
 - a. MOUs with Birmingham and South Africa
 - b. 50th year Fundraising campaign
 - c. Additional ASSITEJ awards for 2017
 - d. Organizational policy documents
 - 6.2 Publications
 - a. Newsletter – Nina for May; establish from August onward
 - b. Magazine (One Step Beyond: Interdisciplinary Exchange)
 - 6.3 Promotions
 - a. Website Development
 - b. World Day Campaign (WD messages, film, toolkit, press release, social media activity)
 - c. Promotional Materials (leaflet and advert)
 - d. Feeding into the 50th Anniversary branding and ASSITEJ Film
 - e. Updated Prezi
 - 6.4 Projects
7. Reports from the Regional Networks and from the Professional Networks
8. Work in the working groups
9. Reports from the Working Groups



10. Memberships

10.1 New Member Applications

10.2 Exemptions

11. Specific items of business

11.1 Next Generation Placements Program

11.2 Birmingham Artistic Gathering 2016

11.3 South Africa Congress 2017

12. Next EC meetings

October – Kristiansand, Norway

January 2016 – Korea?

July 2016 – Birmingham, UK

November 2016 – FATEJ: Cameroon, Central Africa

October 2016 / January 2017 – Israel, China or Korea

January 2017 – Cape Town, SA (smaller meeting?)

May 2017, Cape Town SA

13. Any other business

13.1 Dropbox Issue

13.2 Public Statements of ASSITEJ

13.3 Title of Secretary General

14. Closure



1. Welcome from President and Host

Hosts from ASSITEJ Germany and the Augenblick mal! Festival were present to welcome the EC and to give specific directions for the week. The hosts present were Henning Fangauf, Gerd Taub, Anne Herwanger, Lucie Haardt, and Joanna Migut.

2. Apologies

YH stated there were none, except for the people arriving late.

3. Proposal and approval of agenda

YH mentioned that the working groups would have opportunities to work from Tuesday until Sunday, when they would be reporting back to the EC. She also asked to add the issue of ASSITEJ statements to the agenda (what to say in times of disasters or other things that affect children around the world), and to make an agreement on how these will be handled.

There was also a request from VJ to discuss the title of Secretary General, and change it to Executive Director, because the actual name is a holdover.

Everyone was happy to accept the agenda.

4. General Reports

4.1 President's Report

YH gave her report, which consisted of the following points:

ASSITEJ related business

-Preparation for 50th Anniversary:

YH expressed there had been an extraordinary output of work since Perth, with the magazine, video, communication, website, among others. She thanked MGC, MG and all who have worked so much on this.

-International co-operation between the associations:

YH said she has been trying to find a way for international associations to be more connected and headed towards same direction. It has been a painful process to make people move; even though they agree, sending an official agreement from associations has been difficult. UNIMA felt it would dilute their focus on puppetry and YH said it would unite, and not dilute anyone's focus. ITI is moving to Singapore so they haven't been responding a lot; OISTAD is very keen to have closer ties so YH suggested to look at 2017 Congress where they could be a part of. Regarding IATC, YH proposed to put out something official maybe through ITYARN to encourage people to join, and maybe make a note through the newsletter and promote IATC. YH thought to invite Lynn Gardner to congress and be a mentor to a Next Generation type project for writers.

DKT said there was also a Serbian critic who approached her and said he would like to do something, so he would be willing to join this project.



NH commented that there is a plan to bring young critics to Birmingham, so YH mentioned IATC should be involved there.

-Malala Yousafzai:

YH thanked FF and NH for making the message from Malala and Guila Clara Kessous possible. She said that it was very significant to have a message from them, stepping outside from artistic practitioners, and that in South Africa there had been very strong and positive responses.

-Public statements:

ASSITEJ made a statement around Pakistani killing and AF's introduction to the March Newsletter was a statement also.

-Video message sent to Nigeria for World Theatre Day:

YH sent a video message specific for Nigeria for their World Day celebration. She said ASSITEJ could offer this to the members; a general message to offer to countries who would like something representing ASSITEJ at their events.

SG agreed since it would work very strongly for advocacy.

-Messages for magazines and journals on ASSITEJ

Communication and travels

-Attended:

3rd International Theatre Conference- Baku and NEPAD Advocacy for Arts Education conference- Johannesburg (It feels like very important potential support and hope it will translate into support for the congress).

-Invited, but did not attend:

Vitamine C- Brussels (YH received a report), FETEN- Spain and Krokusfestival- Belgium (VJ and SG attended).

-Upcoming:

HIFA Festival- Zimbabwe (YH mentioned she is concerned about being there, due to a possible boycott on South Africa. She said she was ashamed of the treatment by South Africans to foreign Africans. There has been a lot of violence that resulted in boycotts in many places. YH says it is a difficult position to organize a congress and tell people to be involved in South Africa with these awful events, which the government is not condemning enough. The problem arose from discontent that foreigners have been successful, so Zulus started to attack them after a statement from the King asked foreigners to go back. There have been killings in Johannesburg, it's appalling and the government has been slow to respond and said they would protect people who are there legally. There have been many peace marches. Places like Mozambique have started to expel South Africans.

Other upcoming travels are to Okinawa Festival- Japan, China and Red Earth Revisited in Amsterdam.



News of African centres/members

- Ghana
- ASSITEJ Zimbabwe
- ASSITEJ Cameroon
- ASSITEJ Benin – they will update their membership fee
- ASSITEJ Swaziland – would like to pay through South Africa
- Lesotho
- Botswana
- Namibia – will be sending membership application

ASSITEJ South Africa news:

- ASSITEJ SA Projects
- World Congress – call for productions will be launched during the present Artistic Gathering for 3 different types of productions: African, International and Collaborative. Collaborative productions will be between an African country and another country, these productions arose from the idea of the theme One Step Beyond: Intercultural Exchange.

(See full report as Addendum A)

4.2 Secretary General's Report

MGC gave her report, which consisted of the following points:

New Office in Mexico City

MGC mentioned that it is a very good office, although it is not close to the theatre community. She also said that the office consists of three people: herself, Maui and Ernesto who helps out with the technological side of the work.

Executive Assistant

MGC commented that Maui's salary had not been paid since January and that she would check with RF to see if it could be paid with the remaining money from the CONACULTA grant of 2014.

Communication with the Centers

MGC said that ASSITEJ Senegal had asked for a letter that recognized them as a well established center. YH stated that every center should receive this kind of letter when they join, as well as a letter each time they pay the membership fee stating that their membership is updated until the date of the next payment. This, she said, would also be a way to secure payments.

RF proposed to add it as a note directly on the receipt, but YH said that something that looked more formal would be useful for a funder or government.



Website

YH asked to discuss when the website would be launched and FF said that he understood it to be on Sunday 26th.

Calls Sent

MGC said that it hasn't been easy, and that the calls should be improved.

Logos

MGC said that during a Skype conversation with YH, they discussed that the World Day Campaign was a bit weak, and that the EC should promote it more, because if it isn't done from the inside no one else will do it. MvdW expressed that she tried, but it was also a matter of having more experience with technology. MGC mentioned that the Secretariat had helped people who were not able to make the image of their translated logo. She also expressed that later it was very nice to receive pictures from places like Nepal and Nigeria with the logos printed out in their celebrations. MGC said that many countries feel they belong to something bigger with the World Day events and it was good to get feedback from their activities.

MGC thanked NH for her help with the World Day Tool Kit, as well as Japan for their work on the video. NH expressed that, for her, this year's campaign was the best there has ever been with a lot of presence. She proposed to make sure national centers own the campaign and promote it in their own membership.

YH proposed that a workshop on how to be a national center would be helpful because some don't know how to function, and there are different types of centers as well. NH mentioned that there was some of this done at the past World Congress, but it is a good idea to keep working on it.

Augenblick mal! ASSITEJ 50th Anniversary

MGC said there had been a lot of work done with the German team who were very organized.

(See full report as Addendum B)

4.3. Treasurer's Report

RF gave his report, which consisted of the following points:

Approval Financial Statement 2014

RF stated that for the new constitution, the financial statement must be approved every year and then be presented at the end of the three-year term. He said that on the 2014 statement, it appears that ASSITEJ has a loss, but that the total period reflects a more realistic outcome. He said that the payments of fees made before the Congress were in the budget of the last period, but it is better to consider these as fees for this period.



The Management of the Budget

MGC mentioned that the grant received for 2014 from CONACULTA was less due to a devaluation of the Mexican Peso, but that the difference would be recovered. RF said that this was fine, and that the only reason that the grant appears on the 2015 budget is because it was received this year and it is better for the accounting this way.

RF stated that there was a big mistake in the budget of the previous period that was unnoticed by the General Assembly but had to be corrected. He said it was a problem of accounting, that there are always differences with currencies, but we cannot know where the error is. There was a recalculation made, shown on Table 4 which now shows a positive balance with grant from CONACULTA and membership fees. This budget was adjusted later to include the costs of the magazine. RF mentioned that MGC would later indicate how the CONACULTA grant would be used.

RF said that the fees from Netherlands and Singapore had to be added since they were received later. YH said that South Africa had paid for the next three years but it was not reflected. RF explained that this will appear in the liabilities, and that there are other members in the same situation.

RF said that there are \$700 (per 12 members) for travel reimbursements of the EC in case they are needed. He also said that the quota for *Send In Blue* (website) had also been added and that the data for printing costs of 2016 and 2017 magazines needed to be verified.

RF mentioned that he did not know how to build a budget for advertisements of the magazine. The invoices that were paid in advance will be put in liabilities for the next magazines.

MGC mentioned that this time there were only 1,200 magazines printed due to price and distribution reasons. This magazine was a double issue and printing in Germany was not cheap; also distribution is always a problem. In Japan we succeeded because ASSITEJ Japan was generous in sending copies, they assumed certain costs and it was well distributed in Japan. She said that in Poland it was agreed that they would send magazines by regular post to collaborators and advertisement buyers, but the rest stayed in Poland. MGC said she took back around 150 copies to Mexico and that Zbigniew Rudzinski would be bringing 150 copies to Berlin. She said that regarding the cost of shipping in RF's budget, it was due to some magazines that would be sent to Norway (approximately 80) and a couple to each author of articles and advertisement buyers. VJ said she would ask Norway if they would be willing to pay for the shipping.

MGC stated that the whole budget for this year's magazine was spent. She also explained that there had been a mistake with an advertisement from Korea which was not included and that a leaflet was printed separately to include inside the magazine. Korea will also be receiving a free advertisement for next year's issue.

RF mentioned that he received a payment he did not recognize from Korea, from Busan and YH proposed asking Kim Sookhee.

RF stated that it must be decided if there are other costs for publications. He also mentioned that he did not have information regarding the ASSITEJ Archives. YH mentioned that there is a commitment



for an amount for digitalization every year, but Jurgen Kirschner will be present in Berlin so there should be a meeting with him asking for a formal invoice.

RF said that there is a loss of \$3,800 USD or that it may be bigger and that these days should be used to study the inventory, rebuild the budget and define how much and what can be spent in the next years.

Procedures and Budget Management

RF stated that it is very important to have good communication with the budgets and that this is work for the EC because he doesn't have all the data and it should be there for the next period. It is important to detail how everything is spent when a budget is created.

RF expressed that the fees for next period must be discussed. He mentioned that he thought the goals were reached with membership fees.

Regarding the case of Elena Manzo (Next Generation Placement), YH was the only one who responded to go ahead and support her, so this decision should be included in the minutes so that the responsibility falls on the whole EC. He also asked to decide on how to use the Next Generation Placements budget. RF proposed that there should be an annex to the Policies Handbook that renews continuously.

YH stated that Organizational Policies, like this one, should be worked on. She asked the Projects Working Group to discuss the procedure for applications and criteria for decisions. There is \$500 USD per candidate to be used five times over the three years and fundraising can be done to support additional candidates.

DKT said there was also a problem with timing because the decision on Elena Manzo was made in Perth and she received the money very late. She said that with most things regarding Next Generation Placements there is always a gap and it can get very frustrating.

RF commented that the reserve can be spent for new things, like the anniversary which is an important event for ASSITEJ. YH asked if the reserve was apart from the rest of the funds and if there was a possibility to have this in an account that can attract more interest, like a savings account. RF commented that the level of interest in Europe is very low and in order to gain, you must use something that has a level of risk.

The Fundraising

RF said he had no elements to verify if website advertisements and book sales are possible or not, and to verify if the goal of fundraising is possible to reach.

YH said that the crowd-funding campaign should come in here, that it is a real potential amount (\$7,000 USD) and it is just about creating the right campaign. VJ asked if that money would go to the 50th anniversary or something else and YH said it could be linked to the 50 years, but for a specific project. DKT expressed that the auction should also be linked to this and to look for people outside, not only within the association.



RF asked to work on a serious process and YH said that the Policies, Protocols and Fundraising Working Group should get the ideas first. NH also suggested sponsorship.

RF mentioned the possibility of applying for a EU grant, with the help of Dirk Neldner. YH asked if national centers who are legal entities could apply directly and RF answered that it might be a possibility but Dirk could probably confirm. He explained that Dirk could be the project manager if there is a decision to apply, and then the coordinator would be something like a theatre (RF mentioned that Dirk gave one option to be ASSITEJ Norway and the University of Agder), and the results would come out in March 2017. YH said it should be discussed in order to meet with Dirk later on and have a decision. NH also suggested that Ewa Piotrowska could be helpful since she has previous EU funding experience. YH explained that the idea is to support actual activities of ASSITEJ (Next Generation, WLPG, IIAN, Small Size, ITYARN, educational work, Platform Shift +) and bring in other countries, not just the EU. There would be a collection of partners, and they would submit applications, so the big grant would be divided into smaller projects. She also asked that if ASSITEJ decides to focus on something where there is not a network, would international meetings or festivals be partners and would they have to be in Europe? RF answered that it could be any important festival, mainly in Europe but could involve another country. SFF asked what the goal of this would be. VJ commented that a phrase to use could be audience development, so that could be a focus. SFF also asked if the same amount of money received had to be invested and RF responded yes, but that a good idea would be to have a theatre invest since they can report the cost of their work and pay with this. NH also commented that a focus on multiculturalism could be very powerful.

Member Fees

RF declared that the decisions of exemptions from payment, should be done with the whole EC, because if not the responsibility falls on one person; in this case, for example, on MGC who wrote the letters to the exempt members. YH said that for the future, aspects like exemptions should be dealt with under the point of 'Memberships' on the agenda.

RF also stated that there has been a problem of communication with the national centers. On this occasion, there was an issue regarding the payment of the hotel expenses for the EC in Berlin, due to unclear communication. YH asked how that would be worked out and RF said it would be dealt with during the days at Berlin.

RF proposed to create a membership book for communication, because there are some members who appear on the website, but are excluded in Noel's list.

He also mentioned that ASSITEJ can only produce claims, not invoices, which he has sent to those who have asked, and they have paid with this. He said that after Berlin, he would send a claim to everyone because member fees are not an income since it is out of commercial activity. RF asked to discuss the fixed rate since it has changed a lot, and that the correct situation would be for the payment to be the same in USD or EUR. MvdW said that when she paid through PayPal, the only option was to do it in EUR and it gave you the exchange rate of the day, so for PayPal payments it should stay only in EUR. DKT asked for a claim in order to pay the fee for ASSITEJ Serbia.

RF mentioned that there are always other possibilities like Western Union, but only if there are many members who want to pay this way because if not the cost is too high.



RF expressed that there is a big problem with UAE who have a big debt (\$2,250 USD).

VOTING:

1. New fixed exchange rate for payments, 1 USD to 1 EUR, which is not retroactive but starts from now on. (UNANIMOUS YES)

ACTION:

1. Ask for a formal invoice from Jurgen Kirschner for digitalization of archive material.
2. Projects Group will review procedure for Next Generation Placement applications and criteria for decisions regarding financial support.

(See full report as Addendum C)

5. Review of Augenblick mal! participation (Ceremony, etc.)

YH made a quick review of the activities where the EC would be participating throughout the festival. For the Encounter I, it was decided for the EC members to be supporting different network stalls in the Market Place and comment on the role of ASSITEJ within each network. SFF commented that the idea was to come out of the lecture and have it de-concentrated.

Regarding 'Public Moments,' MvdW mentioned that there had been talks in Bologna about integrating the networks more, so everyone should try to go to all the Public Moments of the different networks. SFF mentioned that normally there would be a choice to attend either a Public Moment or a production, but that would have to be sorted out with the festival team.

VJ read the moderators and facilitators for each Artistic Encounter and SFF cleared some doubts about the procedures and informed that Anne and Henning would come back to answer questions.

YH suggested that the call for productions for the World Congress be launched in the farewell and pass to Birmingham.

NH mentioned that there would have to be meetings with the Birmingham team that work around the schedule for the week.

6. Overview of the work of the working groups since Perth / Specifics of Working Groups

6.1. Protocols, Policies and Fundraising

a. MOUs with Birmingham and South Africa

YH informed that the MOU for Berlin had been signed by all parties, and that the one for Birmingham should be concluded, after a meeting with the Birmingham team. YH said that the signing of the document should be different because it was a pain with the Berlin MOU that had to be sent from Germany to Mexico to South Africa and back to Germany. She said there could be a proposal before the meeting and have people sign it when they are present.

The working group suggests to use what everyone knows for workshops and pairing weak and strong members.



b. 50th year Fundraising Campaign

The idea is to formulate a project in order to launch a crowd funding proposal. Most of the platforms usually use videos and there is a reward/recognition of engagement. A project must be selected for funding, e.g. Next Generation, regional workshops, and then check if platforms can work from Italy.

YH commented that advocacy is generally a big issue if “theatre as education” is proposed as a network, but there should be a strategy for such a network because it would serve ASSITEJ to have opposing views, since this makes links to the real world. MvdW said that this goes back a long way, and that there are even some articles on this magazine on that topic. YH mentioned that the major issue is the definition that people have of education, and if you embrace a more progressive philosophy on education there is no problem with this notion. NH commented that in the UK there seems to be more focus on the educational outputs connected to art and theatre and that there is a great need to talk about art for art’s sake. DKT said that she believed it was divided into two sides: the very progressive who are working in TYA and are going forward, and the people who are old fashioned. The institutional theatres are more closed for political reasons. VJ said that as a network of artists, this could not be changed, but there is also a separate network of educators. NH said that to separate the term ‘educate’ from the artist, assumes that not all art has educational purpose. YH commented that it is more about the broader view of what theatre is able to do and that the EC should be working on the strategy.

c. Additional ASSITEJ Awards for 2017

YH suggested having an interview with Liesbeth Coltof for next year’s magazine. She spoke about the idea of creating new awards for specific areas. On this, she would be meeting later on with Kim Peter Kovac to talk about an award for playwriting that would be for a body of work rather than a single play. She suggested there could also be a research award through ITYARN, or an advocacy award as suggested in Perth. NH said there should also be concrete honorary member awards, to which YH answered that they have received letters and citations, but that it is a good idea to think of something physical.

d. Organizational Policy Documents

6.2. Publications

a. Report on the Congress

MGC commented that ASSITEJ Poland had been sad and upset about the EC report because there were a lot of critics. YH responded that she felt it was her fault since she had framed the question in the meeting, and had asked for feedback and not specifically asked the EC to reflect on both the positive and the challenges/obstacles faced. She said that looking back, it was a good Congress and a successful meeting and the report gives an impression that it was unsuccessful, which is not true. This is a problem because it all goes public within the minutes. She suggested that the EC could decide on having an in camera discussion and then having a summary in the minutes. YH proposed removing this report and exchanging it for a summary, and to reconsider next time doing a private report for the organizing committee and only having a summary made public in the minutes. SG asked if the evaluation was constitutionally public and for all members, or if it was most useful for the organizers and EC. YH responded that it is mostly for organizers and past and present EC, but that they can be public knowledge. MGC shared that she told Ewa Piotrowska they have a right to reply.



VJ suggested considering a different system for the minutes in general, a complete one for the group and then a second edited version for the public. There could be an official folder online containing important decisions, and if someone wants the full minutes they can ask for them. MvdW said there could also be a closed session and those minutes don't have to be published. YH said that Policies and Protocols could have a look at it to make a suggestion, but to be careful with what the EC is obliged to do.

b. ASSITEJ Past Magazines / Online Version

MGC commented there would be some issues from 2013 and 2014 available during the festival, as well as bid books for the 2017 World Congress.

c. Promotional Leaflet

The design was made in Mexico and it was printed in Berlin. These will be available during Augenblick mal!

d. Website

MGC said there have been many things going on, and if someone has a specific interest they should ask. She commented that the information should be archived, but not like before when it was mainly used as an archive and things were difficult to find. FF commented that choices of what to keep and transfer must be made by November. VJ also shared that the internet has time machines that can be used to see how a particular website looked in the past. MGC proposed to have a backup for the ASSITEJ Archives.

e. Newsletter

MGC said that the idea is to be inclusive but that some news is not included because it is not interesting for a global community or because it is not related to TYA.

f. Magazine 2015

To have the magazine in different languages was a big success and represents what ASSITEJ is, and this time there were articles from countries who had never contributed before. MGC said that it was great for the Jubilee, but that maybe not for all the magazines because it is a lot of hard work and some languages are very complicated due to issues with fonts. MvdW helped a lot with the call and with selection of articles.

MGC said she believed her time with the magazine was over after 4 issues, and somebody else should take it into their hands in order to keep it renewed. YH asked for this to be discussed in the working group. She mentioned that this issue was a fantastic one and gave a real sense of what ASSITEJ is about and its achievements.

RF inquired about the role of the Advisory Committee and MGC responded that they are supposed to give advice, but normally don't do a lot. This time, Wolfgang Schneider contributed, Ashish Ghosh recommended an author, Spain sent many contributions with English translations, Tony Mack sent an article, and Zbigniew Rudzinski is really the only one who always thinks about the calls and gives feedback. MvdW commented that the role of the Advisory Committee is also to stimulate, and that is where it falls short. VJ proposed they should be chosen after the theme has been established so it can be people specialized in that area. She suggested the area of Belgium and India for next year's theme of interdisciplinary exchange, and that national centers could appoint specific people.



6.3. Promotions

a. Website Development

NH expressed that the new website is a completely different experience; it's contemporary, active and visual. FF mentioned the website is multilingual, for now it is available in English, Spanish and French, but it is not automatically translated, so it is a lot of work. He explained that the section for national centers has two main parts and that there is a special menu for networks. NH suggested linking the network websites to the ASSITEJ website. FF explained that the '50 years' menu will be changing and is meant to gather information on a certain topic, depending on the priority at the time.

FF asked about the possibility of having a list of network members to create a network map, the same way as the national centers have on the website.

b. World Day Campaign

The campaign included messages, film, toolkit, press release and social media activity. NH suggested looking at Google Analytics for next year to follow how many people are joining the campaign, and that social media is the way that it can potentially run. The messages were powerful statements, and NH commented that maybe the impact is greater with personalities like these instead of artists. She said the Tool Kit had been updated and sent to national centers, and although the press release came out too late, it was good that it was done.

c. Promotional Materials

NH commented that the content of the double-page and leaflet had been updated.

DKT mentioned that the same number of members is not being said in official announcements, and every time the EC meets, this has to be updated. YH responded that there are now over 100 countries represented in the organization, even if not all are national centers. NH suggested coming up with a new snapshot in the working group.

d. Feeding into the 50th Anniversary branding and ASSITEJ Film

The film was shared on YouTube and Facebook. Logos were created, led by MGC and with input of Promotions.

e. Updated Prezi

6.4. Projects

a. Artistic Gathering at the Augenblick Mal!

Henning Fangauf and Anne Herwanger were present at the end of the meeting to clarify some doubts about the logistics of events.

b. Next Generation – Placements

DKT said that the third call is now visible, and it should be repeated on the new website. She expressed that it is important to know the people from the offers, because if we don't know them it is hard to feel secure about the offers and this is delicate since it involves young people. To this, VJ suggested that their national centers should back them up. YH said there should be a procedure



where they can say if they are endorsed by the national center, and if not ask them to contact the center and formalize a relationship. She said the original idea was that the website would allow for endorsement, sending an alert to national centers to get back at us, so this should be put back in. DKT said that this could slow down the process because some centers are slow to answer.

DKT mentioned that funding has been frustrating and that many things are in a gap. The auction was skipped, and it should be something to work with, but in another circle of people. VJ said that crowd funding could be a form of auction. DKT expressed that the applicants rely on the possibility of receiving funding and when asked to look somewhere else, they don't keep going. If the program is to grow, these things must be sorted out. She asked if the Next Generation Network would collaborate with this, because it is not for one person to handle. YH agreed that the network should be involved and attract people to participate. NH also proposed asking the participants to write something about their experience. YH suggested that the network could interview both sides to have some feedback.

RF asked how many placements had taken place last year; without support and DKT answered there had been nine. RF inquired about the criteria to support Elena Manzo versus other applicants. DKT explained that Elena had found the majority of the money she needed and was also recommended for this grant. VJ proposed selecting the offer and number of grants and letting the rest to the offerer.

c. Regional Workshops

VJ shared that she presented an idea for a workshop at the Nordic/Baltic meeting in Lithuania, and that there could be a pilot workshop in the Baltic region with the Nordics as mentors. We could apply for money in the Nordic region to support the Baltics. She asked if there was a need for a formal stamp from the EC or if she could simply make it happen and call it a regional workshop. YH responded that it should go to the EC for a decision to launch the program. VJ also commented that one will be planned for South America or Africa at the same time. YH proposed looking at a workshop connected to FATEJ, since there is a possibility for an EC meeting in Cameroon, in November 2016.

ACTION:

1. Add alerts to the website, regarding Placements, so that national centers can respond if they endorse offers.

7. Reports from the Professional and Regional Networks

ASSITEJ Networks Meeting

MvdW informed that there had been a meeting for networks on March 5th in La Baracca, thanks to RF who invited all. Present were: Next Generation Network (Nina Hajiyianni, Yeon Choi, Ewa Piotrowska, Nori Hida); ITYARN (Geesche Wartemann, Manon van de Water); IIAN (Daryl Beeton, Vicky Ireland); Small Size (Barbara Koelling, Roberto Frabetti, Katariina Metsalampi, Lali Morris, among others); WLPG (Ashish Kumar Ghosh, Henning Fangauf). She said the idea was to go beyond a representative role into an active one and see how the networks could serve ASSITEJ and vice versa. There was recognition that the networks are a XXI Century phenomenon, although there is a feeling that the



networks are tagging along with ASSITEJ, so they need their own space. NH said that networks are changing the whole shape of ASSITEJ, making it more dynamic.

MvdW insisted on attending the different Public Moments in Berlin to see what each network is doing and take part in it. She also expressed that the networks wanted a meeting with Philip Hardy to plan on working together in Birmingham. NH mentioned that in the IIAN workshops, Daryl had suggested that Next Generation participants have a time to talk about inclusivity, and this is one good way to involve networks with each other.

At the meeting, each network talked about what they would be presenting in Berlin; they talked about how Next Generation could really function as a network; recognized they were not very present in monthly newsletters; proposed that some fees could come through national centers since only Small Size actually charges a member fee. VJ expressed that the EU grant could help the networks. In the case of ITYARN, YH suggested the fund could be managed through a university, and that ASSITEJ itself could also receive grants for the networks. She also suggested networks should attract people who aren't already members of a national center, so that there is a non-fee-paying membership for those who are members of a center and a fee for those who aren't. YH expressed that this would be a benefit for ASSITEJ because it could build reputation in management of funds.

ITYARN could look for fees for the privilege of publishing, speaking at conferences or registration fees for certain events. MvdW recalled that in the congress at Malmo, this was a problem and YH said that this can be resolved by structuring it in terms of packages for the participants to attend a conference and stay for other activities if they wish. NH expressed that a fee structure within the networks is problematic, and many people are signed up but are really only a name on the list. RF mentioned that the best way is with donations addressed to a specific network, so there is no problem in collecting it and ASSITEJ can make a receipt. MvdW agreed that this would be more manageable.

MvdW said that a question came up of how many networks ASSITEJ would be able to work with, and YH responded that the number should not be limited because networks depend on the energy of their members and they will be driven with or without ASSITEJ. MvdW explained that the only network that depends on ASSITEJ is Next Generation, because the others could be independent. VJ said that gathering and congresses are a platform for them, and if the donation system is put into place, this would link them together.

FF commented that there is not much communication from the networks, and it would be good to have information on the website for strangers to the network to be able to make links.

ITYARN

MvdW shared that they would announce two publications during their Public Moment in this Artistic Gathering; one based on the Warsaw Congress, published with a grant from the University of Hildesheim, and a second one based on the 1st Forum for Critics in Buenos Aires published in Spanish by ASSITEJ Spain and with a CD also in English.

One Theatre World will take place in Chicago, and asked for an ITYARN event. It was decided, alongside Ernie Noland and Michael Van Kerckhove that it would focus on America and they would



invite three people for plenary speeches: Aracelia Guerrero from Mexico, Paulo Merisio from Brazil and Heather Fitzsimmons Frey from Canada.

YH suggested that in order to bridge the gap between practitioners and research, one idea could be to have little excerpts from different papers online, to make the engagement more accessible. MvdW commented that articles can be accessed online but only through databases, because many people are waiting to publish their papers and are not able to get university credit if they publish it openly. SFF proposed having short summaries of interesting issues on the ASSITEJ website, where members could comment and start a discussion. VJ suggested to start on Facebook first.

Small Size

RF informed that the membership has increased to 43 members from 20 different countries and 3 continents. In order to integrate the activities, Small Size will have their annual assembly in Berlin, during the Artistic Gathering.

He gave an update on the Small Size Days activities of 2015 and the new book "It Takes a Village to Raise a Child." NH mentioned that ASSITEJ should support Small Size Days more to get people involved and YH said that even though there was some activity on social media, promotions should work on doing more.

IIAN

NH read the report which consisted of the following points:

- Working with the EC and ASSITEJ to revise the current organizational policies and procedures to ensure inclusion and access.
- Support national centers to provide an IIAN champion.
- Supporting ASSITEJ host cities by mentoring a local "access committee or representative."
- Work with EC and host cities to address funding.

NH expressed she felt Daryl was driving IIAN forward and being proactive with these suggestions. She explained there had been a situation in this festival where not all venues are accessible, and by working with him organizers will be supported so this won't happen again.

YH commented that the Policies and Protocols working group would also be looking at inclusivity.

Write Local. Play Global

MvdW explained that there had been an issue on the way the name of the network is written, and that it should always be spelled out completely, so she had written to Kim Peter Kovac asking about this but had not received response. She said it was probably not a problem since on the report sent by him, it was written as WLPG.

MvdW read the report which consisted of the following points:

- Participation in the network meeting, having Ashish Kumar Ghosh and Henning Fangauf as representatives.



- Assisting ASSITEJ France with 'A Day for a Play.'
- Assisting WLPG member with university-based 'Global Play Project.'
- Working with ITI/Germany towards Public Moment in Berlin.
- Co-sponsoring, with TYA USA, a call for monologues called 'WLPG Sparks (Chicago): the unexpected' as part of One Theatre World Conference in May.
- A haibun poem written by Kim Peter: 'Fujita-San Writes Fukushima'

Next Generation

NH expressed that the idea of the network is that people who have participated in a residency or placement can continue to work together in a network. At the moment, it exists as a Facebook group, a community where you get irregular postings, so it feels like it is at an early stage of evolving and it will take time for it to establish; still, it gives new people the feeling that they have something where they can continue to participate in. She stated that the network has not been driven by everybody.

NH mentioned that Birmingham could be a good opportunity for Next Generation because she can help support it, and could make a call out for participants asking them to share something about their experience; maybe there are some case studies, and it can be a focal point for Next Generation participants. VJ expressed that the mentoring idea is key, because it is about facilitating the incorporation of new members; a sustainable entrance to the association. NH commented that at the moment there is someone inside the EC taking responsibility to push the network, but there may not be someone always. YH responded that there should always be someone in the EC connected to each network, because they are becoming a space where activities happen and they need to be included and supported.

Asian Network

IK informed that the next Asian Meeting will be held in "The Little Festival" in Chennai, July 4-7. He said that AF and himself would be there, but it would be good if another member from the EC could be present to talk about another regional network. He mentioned that the Asian network is growing and becoming more frequent in its meetings and activities.

IK reported that the Goethe Institute had just reported they would not be able to fund, so he was not sure there could be a Next Generation program anymore. To this, AF responded that ASSITEJ Japan would support this so it will happen in Tokyo between November and December, around 10 days or 2 weeks.

Asian Pacific

SG reported there was a particular seminar for the youth sector in January, to have a strategy meeting and this has created a network itself.

Europe 8+

DKT informed that this network concerns countries from ex-Yugoslavia and bordering countries. She reported that there have been 2 meetings; the first was in 2013 in Slovenia to initiate, and then in October 2014 in Croatia. The name was decided upon moving away from the political aspect and leaving it open for more countries of the area to join. The idea is that a different country will



coordinate the network each year, and there will be 2 meetings per year. For this year, DKT said the first meeting would be in the present Artistic Gathering in Berlin, and then probably in Romania. She said that ASSITEJ Croatia was keen in establishing a center for the region in their office.

DKT said that ASSITEJ Serbia was looking to solve the problem of a space for an office and this had taken up most of her time and energy recently.

She informed that there is collaboration between theatres of Croatia and Serbia on a project that talks about soccer hooligans to show what TYA is capable of doing. DKT said that their presence with “Baby Space” and lectures on theatre for the very young in collaboration with ASSITEJ Japan and JENKYO, in Japan, was a good opportunity to meet KO as a representative, and to look for a possible further collaboration. She reported that for two years, they have been working on two projects: tour of Baby space with collaboration from Japan in January, and work on “ASSITEJ Serbia presents...” translations of selected francophone texts for young people with collaboration from France. She expressed that, after this successful experience, ASSITEJ Serbia would like to do the same with Spanish translations, and had talked to María Inés Falconi about it.

European Network

FF expressed that France is having censorship issues in the content of programming for artistic festivals, massive financial cuts and over 100 festivals have been cancelled. He explained that there has been a transfer from left to right in politics, and there is a new generation of local officials who are not interested in culture. He informed that at the last meeting in L’Auvignon, where Wolfgang was also present, there had been a discussion about a European initiative (investigate common grounds for issues), and to find partners in ASSITEJ. SFF said he believed there should be a strong intervention to right wing politics, because this is the beginning of something very new in Europe and it will come to change the political system in Europe. DKT agreed and commented that governments are placing right wing people who are very conservative in the arts, and are making children more conservative as well. SFF said the main problem was that right wing parties are exclusive, not inclusive and they are taking people out of their societies. FF also commented that, in France, after the January attacks nobody wants to take risks so you cannot talk about religious or sexual matters in what you do. To this, YH responded that it was a kind of self-censorship, and MvdW added that it was also economic because you are not able to sell the work. YH posed the question of how to advocate in a space that is becoming difficult to work in. NH proposed using the World Day Campaign, and SFF added that naming the problem would also be a step. YH suggested thinking of a connection with the Taboo Project, and DKT said it is especially important for the young people who are many times against the system but cannot do anything. On this, NH gave the example of the interesting situation created with the participants from North and South Korea in this Artistic Gathering.

IberoAmerica

DF read the report from the IberoAmerican Network, which consisted of the following points:

- 3rd TYA Researchers and Critics International Forum Publication (with cooperation from ASSITEJ Spain, ATINA & ITYARN)
- Taboo Workshops
- 2015 Meetings (September in Uruguay and October in Brazil)



- Partial Meetings (DF attended World Day Celebration in Uruguay; María Inés Falconi and Carlos de Urquiza attended the ASSITEJ Spain Playwriting Award Ceremony)
- Centers (new individual members from Chile and Portugal; Facebook page – Red Iberoamericana de Teatro para Niños y Jóvenes)

DF informed there were also separate reports from Argentina, Cuba, Spain and Mexico.

USA

The report sent by Michael Van Kerckhove consisted of the following points:

- One Theatre World Conference in Chicago, May 7-9.
- The Young Playwrights for Change – An Anti-bullying Anthology will be released May 2015.
- TYA Today continues to publish spring and fall editions of their magazine.
- MARQUEE
- Ann Shaw Fellowship
- Professional Development (Continuation of Webinar series)
- One Theatre World – Sessions

8. Work in the Working Groups

9. Reports from the Working Groups

Promotions

NH informed they had created a timetable/plan that will be available on Dropbox for everyone.

-Website / Facebook:

The website is now online, although it still needs chasing, and will be looking at the content. All content from the old website will be in the new one.

VJ shared she was enthusiastic about the possibilities of the new website, and asked to include a point for developing new ideas, on the agenda for Kristiansand. She suggested having something on the website that serves as a source of inspiration for centers, like an idea bank or an inspiration pot.

AB proposed that each EC member should be responsible for the Facebook page one month, and post a few words on a festival and a picture so that there is activity throughout the whole year. MGC said posts should be related to ASSITEJ activity because the newsletter has had problems in the past with including information not from the centers, to which NH disagreed and said the focus should be on activity that is relevant. YH explained that the newsletter is something formal that comes from ASSITEJ but Facebook is about sharing, ideas and interconnections. IK expressed that it is part of ASSITEJ's mission to promote, so the posts don't have to come from ASSITEJ but do have to be on TYA. NH also proposed sharing the newsletter on Facebook.

-Promotional campaigns:

They were broken down to try and have everything done earlier.

Each will include a press release, social media, website campaign and newsletter content.



Small Size Days was seen as a new promotional campaign that can be done at the end of January, with a deadline for information in October.

-World Day:

Creating guidelines for the messages; decide if there are parameters for whom to approach.

FF interested in developing something for next EC meeting, since there is no policy; explain what the messages need to do.

Tool Kit for national centers should be updated to make it interesting and get people to read it; AB suggested more direct communication.

MGC explained that this was done with the logo, and the best way is to show people with an example because they may not want many explanations but once they see a picture they understand how to use it. NH expressed it was about building personal relationships, and looking for different ways to make direct contact, as well as reminding each other as EC members.

DKT commented that most people are not aware they can use the logo throughout the whole year, and YH agreed that it should be emphasized that this is an ongoing permanent campaign.

VJ shared that she had an idea after speaking to FF, and after watching the presentation from Geesche's students where they said the "peace" was missing in the constitution, and this was to ask Jón Gnarr. Jón Gnarr is mayor of Reykjavík, a comedian/actor/clown and an icon in gay communities. He is around 50 years old, is a real advocate for peace and writes in an interesting, provoking way. YH added that he was good for inclusivity since he had dyslexia and ADHD as a child.

RF proposed that March 20 be a starting point to promote the message until the new one comes out the following year. YH agreed it was a great idea, so World Day can be an event/a moment to publicize advocacy objectives, but the campaign is bigger and ongoing. NH also suggested thinking of other things that promote the campaign because using something long in advance, can make it lose memento. She commented that the time scale for the new message would be January, and it would be launched with the new tool kit.

NH proposed the video could be made by the UK, connected to Birmingham and talking about inclusivity. MGC expressed that in terms of balance; it could be good to have another country make the video. YH suggested using the issue of inclusivity to look at contributions from artists of different countries working in the field of disabilities. She mentioned there should be a decision taken, since money will be given for the making of the film and they need time to work on it. She also expressed it has always been driven by someone in the group, so it should stay that way. MGC said it was a good idea to keep the film within one nationality as it has been because this gives more possibilities. NH suggested it could be a network film or UK and Ireland with inclusivity as a strong feature, but agreed to keep it within one country or region. She also stated that Promotions has said how it happens in the past. FF said he would like to ask IIAN first if they have the time and capacity to do it. KO commented that he has been impressed with the quality of the videos that Next Generation has been making in such short time, and that it was someone from Nigeria. MGC said it should be a product of ASSITEJ and not of a network, although it is a great idea for the video to come from Africa. PU informed that Jeremiah Ikongio made the videos and that he could do it because it was his strong point, and he already has the feel of ASSITEJ. MGC said it would be a good idea since it works toward the 2017 congress, and there could still be a separate film by IIAN. NH mentioned that it had only been a suggestion based on how good it would be to have an inclusive focus.



MGC asked who would be responsible for the logos and NH expressed that the quality of the visuals was very good so the same designers should do it.

-Birmingham:

Managing of Flickr and YouTube channels. NH mentioned she asked for information of the official photographer to use their pictures on the website.

IK shared that there was a big delegation from India at the present Artistic Gathering because there had been support from the Goethe Institute so he suggested, for Birmingham, speaking to the British Council on how important it is for people to go from around the world.

VOTING:

1. The making of the World Day video with an approved budget (3 in favor of UK, 11 in favor of Nigeria, 1 abstention)

Projects

VJ informed that the working group now consists of 6 people.

-Placements:

They suggested offering the project to the Next Generation Network so they can work and develop it. There has been a system created, with deadlines for offers and applications, and there is now money for 2 grants of \$500 per year. The proposal from the working group is that DKT finishes the cycle she is working with and then Next Generation can take over completely; NH will talk to the network about this. This way it would become a mentorship from previous participants to facilitate new members to enter. YH informed that there might also be an extra grant with the money from the auction. DKT proposed to make a call in the beginning of September and then keep it rolling. NH proposed to have 2 reminders a year, although offers can be made any time. YH said that with this, there should be two moments to apply for a grant, either for the future or to have a retrospective reimbursement. Grants could be looked at a couple months after each reminder. RF asked for the call to be clear and to have a small contract/letter of agreement that can serve as justification for the financial movements regarding grants. YH also commented that offers should always be endorsed by an ASSITEJ member, either a national center, individual member or member of a network. DKT said they should also be open to non-members because they would be directed to the center to collaborate so it is a way for them to join.

YH expressed that this is one of the few solid projects ASSITEJ offers at the moment, so it is an advantage to be driving it and it is also something ASSITEJ is planning to fundraise for as the international body. NH said that in a way it was also a question of how to empower the network. She commented that hopefully next July there will be Next Generation projects to talk about, so it is a practical output of the members and they could really promote and own the placements. She expressed that the network would not exist without ASSITEJ, so we should have some structure but let them do a lot of the communicating, sharing and promoting to evolve. MvdW asked about the possibility of collaborating and inviting the network to work on it. DKT said that the problem is in the wording and also that residencies and placements are two different things; she asked if someone could work on new wording. YH explained that ASSITEJ offers the residencies, which cannot be organized by the network, and that members offer placements, but the network should publicize placements and find the right people who could take them up. This is something that comes through



the national centers, so it can be a collaborative project but not a separate one. ASSITEJ also has responsibility on the selection, because we are giving money.

DKT mentioned she created a draft of a structure, and she would be happy if someone from the network joins because in order to make it bigger, more people have to be involved. NH also suggested revising the call and how it is sent out, and that Promotions must be a part of it since it's about getting the message across; there is not a space where you can see those individual opportunities.

SG inquired if Next Generation groups had been consulted and if the placements had come from their desires to which NH answered they hadn't been consulted and they could probably contribute and find placements. YH shared that Eliot Moleba had already offered one.

DKT mentioned that Starke Stücke Festival had not given any feedback to promote, and most members still don't see the advantage that it can give in promoting themselves afterwards, so we must work on it since the beginning. YH said it could be a promotions job to look at the response from the exchange.

NH asked if there was a search for people at the moment, for placements and DKT responded affirmatively, that the new call for the third edition had been made with offers from Japan, Italy, Argentina, South Africa, Serbia, USA and UK, and three placement seekers. There was a deadline for these before Berlin, but the idea is to refresh it and do calls for applications until July. YH said that the offers should be known by September.

DKT expressed her interest in having Aditee Biswas as a partner and to help with the new site so that it is updated in a clear and easy language, as well as with new vocabulary of young people. MGC said that the Secretariat could also help with this. DF also offered to help DKT with anything regarding Placements. YH suggested Maui be part of the working group for placements.

NH said the system should be clear as to who is receiving the people with offers and YH said it should be the Secretariat. MGC agreed and explained this is how it has been, but that then DKT is the one who answers.

VJ expressed that she did not understand the network and the concept, because it was about the opportunity to create a bridge with Next Generation and ASSITEJ and now it is like an elite club. YH answered that she did not see it as a closed club because the purpose is to recruit, grow and expand the levels of activity; their focus is outwards rather than inwards. MGC said that Next Generation is more about inspiration, and if they want to get involved they would find a way; maybe we can show them a path to get involved because they are young and they should now there is a possibility.

IK reminded the EC that when the network application was received, there were many issues but we realized the importance of the network and have now seen what it has done as a project. He said that what needs work is the partnership between the network and the EC to create more opportunities through residencies and placements. MvdW also reminded the group that the acceptance of the network came with questions of clarification and those hadn't been received. She expressed that they need a structure and some kind of board, where NH can be representative; they can come up with projects and then be invited to a meeting where they can explain and have responsibility.



NH commented that the network makes people feel they have a framework and space to continue in, the idea is that they are recognized as people who have had the experience and can exchange, promote other opportunities and share what they have done. She remarked that most people will not engage with ASSITEJ after a one time residency, so any support we can give them is great.

PU expressed that Next Generation is a group of young people who want courage to continue, and when you say 'placements' it has an intention; you learn and get practical experience. She said there had been a fire ignited with the two participants from Nigeria in Berlin, because now there are more people who can talk about ASSITEJ and get others excited. PU explained that when you have a group of young people that are interested in TYA, there is something to work with. She commented that it was a question of defining what it stands for; placements need to be explained in order to find the right person with the skills you are looking for. YH underlined the point made by PU and said that Next Generation should also be about encouraging participation within the countries where the participants live, building leadership through that kind of interaction.

MvdW asked for clarification, in terms of procedure, that Next Generation has fulfilled the requirements they had to do as a network. NH responded that the report she gave on Next Generation was the update on their activity. At the moment, the activity is mainly people knowing they can share information and we shouldn't underestimate that. VJ mentioned that both Next Generation and the Taboo Workshops are ASSITEJ projects, still being organized, and that she did not see the difference between the functions of the two. She said they are both about collaboration between different places of the world, and that a network should have to be an open thing. YH answered that it was open but IK said that until you have attended a residency or placement you cannot join. To this, SG responded that this was the idea of a network, to have a very specific similarity of interest and broaden the language through collaborations.

RF asked to determine if it was a network or a community, and that he believed it had many opportunities as a network in the future. Next Generation could support activities realized by theatres and festivals, develop a movement, do workshops at festivals, among other things. He said it is important to develop, change and give opportunities. Perhaps there could be a board where the president is a young artist, active members, and then members who support financially so the network can program and select activities around the world and have a stronger policy to develop.

MvdW agreed that there are different types of networks and that WLPG was also an information network until now.

YH reminded everyone that the network received a conditional membership and asked if the EC accepts they are working and trying to find a path forward. She asked if NH's report and the discussion in this meeting were accepted as the network fulfilling the request to answer the gaps. YH suggested that they add as an aim, to generate Next Generation participation globally and that they could be looking to support the entrance of younger artists into the other networks. SFF commented that the only thing missing was a clear project they could work on. The EC voted on removing the conditional out of Next Generation's request on becoming a network.

AF expressed that Next Generation was a great place for opportunity, and for people to emerge from it, like KO. ASSITEJ Japan made the World Day video and KO had the chance to direct the video, along AF's son in law, all as a result from Next Generation; it was a great way to collaborate. ASSITEJ Japan was unable to have World Day on March 20, but thanks to the video and KO they celebrated with a special event, where AF directed a performance written by a Next Generation participant; the videos were very well received and now the people of TYA in Japan know about ASSITEJ. AF explained that the government has asked Japanese theatre associations to have an event in 2020, so ASSITEJ Japan



proposed a World Congress. With this congress in mind, they would like to have an international festival in 2018.

-ASSITEJ Academy:

VJ explained this is an idea that has been around since Okinawa, and is about skills. The working group suggests doing a first pilot of a regional workshop and came up with a timeline with which to lead the work. The idea is to find a region to perform the pilot for the springtime, and they have started creating a list of skills, which will be sent out to the host center that would be responsible of mapping, and have everything ready by September/October.

There is also an idea to run a mini skills workshop; if there is a meeting in Cameroon, it would be a good idea to run the pilot in conjunction, before the meeting. VJ mentioned crowd funding would work great for this. The idea is to use the skills available in the EC and see if they overlap with the needs of the region, which PU mentioned are mainly in structure. It is basically a weeklong workshop for a group of artists with a lot of interaction and networking. A second idea is South America and DF will look into it before Kristiansand.

YH agreed that it would be a very doable way to go forward because the biggest cost is getting there so if it relies on EC members for skills, it reduces costs. If people are prepared to give time, something can be done even if there is no money from crowd funding; it's a low risk way to explore possibilities. VJ said Cameroon could be the first one led by EC members, and then use crowd funding for South America. YH proposed working on a film for crowd funding, a teaser to attract funding. For Africa, maybe something on the experience from African participants in Berlin done by a Nigerian filmmaker, and then something similar in Spanish for South America.

SFF mentioned that the EC must map the skills of its members, to which YH added that people should also be asked if they are willing to work a week with no pay.

-Birmingham:

SFF mentioned Artistic Encounters in Berlin were successful, so we can go on from there and discuss if 3 or 4 Encounters can be the frame. He asked for more of the resume and questions on the Encounters to take the experience to Birmingham, especially things around censorship. The motto for the next Gathering is One Step Beyond and we are in a time change, so looking at how political changes affect TYA can be an interesting discussion. There was also talk about looking at the scientists and what they can concretely tell us about the development of societies, edges of societies and pioneers of the theatre scene. The working group suggests having contact with the delegation of Birmingham to go on with the discussion.

SG commented that it would be interesting to explore conversations with children as well. IK also suggested looking into the number of days of the Encounters since, in Berlin, day 2 and 3 were very similar and many people missed out on day 4. SFF said it could be fewer days but more time. YH shared that most of the feedback had been positive, but that people had felt freer on Day 3 because they had had practice on Day 2, but one suggestion had been that they would have liked to have discussed the same topics again, in order to go deeper. SFF said he would try to arrange a visit to Birmingham to discuss all this. NH said this would be very useful, not only for Encounters but also for workshops and for everything to be on the same page.

DKT mentioned that after experiencing the marketplace and speaking about networks, it would be a good idea to give a place for the regional networks in the same format at the congress, since there will be an intercultural focus. IK agreed but said there should be a planned time and space for it like



there was in Berlin, for it to work. YH mentioned the possibility of mixing networks and regional networks, to be connected. She also said the stalls could be strengthened with a page description on the networks containing basic information, available in the moment, which might direct the questions.

YH proposed that in terms of productions, there could also be some sort of regional display connected to where the productions are performing to contextualize productions. She explained that there has always been a tradition in congresses of regional/national parties, which has also become a space for regional/national profiling, but we must be careful not to overload the program.

Regarding EC meetings and work in the working groups, DF shared that there had been very little time and YH agreed. She said it is very time-intensive for the EC who also want to be out and engaged, but the flipside is there is not enough time for work. AB commented that there should be more instructions beforehand, especially when it is your first time and don't know what you have to do.

VOTING:

1. Do we accept Next Generation as a network with the understanding that we will be working to get more clarity from them? (6 in favor)

ACTION:

1. NH will talk to Next Generation Network about the idea of taking over the Placements project.
2. Work on the wording of the information for Placements on the website.
3. DKT will collect testimonies from Placement participants.
4. DF will look into the possibilities of a regional workshop pilot in South America.
5. SFF with IK will take lead on Encounters for Birmingham.
6. VJ, DF and PU will take lead on regional workshops.
7. VJ and FF will work on idea of bank of inspiration for website.

Publications

-Leaflet:

MGC commented that the leaflet hadn't moved much during the Artistic Gathering and FF said it is material that is less for professionals, but excellent for the general public. YH expressed that national centers are really the ones who need them because it speaks of what ASSITEJ is and how to join, so there should be a way to get leaflets to the centers. MvdW said it was also a good idea to take them to festivals. RF proposed sending the PDF version because it is very useful to print them, and YH added it should also be on the website as download material.

MGC asked for more feedback on the content so that it wouldn't be a repetition of the same thing. NH expressed that the quality of the visual is very good and the content needs to be the same, only making sure it is current. YH proposed keeping the same flyer and double-page for three years.

-Newsletter:

MGC proposed producing a May/June newsletter since there are many things going on and a call has not been sent for May. YH disagreed and asked to produce the May newsletter only on the Berlin Artistic Gathering/Augenblick mal! and encouraging the centers to keep celebrating the 50 years. FF



reminded everyone that it would have to be out after May 15 because the new format will be available until then.

The introductions for the newsletter were decided as follows:

2015: May – NH, June – IK, July – DF, August – AB, September – YH, October – DKT, November – VJ, December – FF

2016: January – RF, February – MvdW, March – MGC, April – SG, May – SFF, June – AF, July – NH

MGC commented that the newsletter should mean a promotions/publications relationship. She also mentioned that the newsletter will include a Jubilee section with small publications throughout the year regarding important people for ASSITEJ, like small quotes. This is mainly to fill in gaps that were noticeable in the celebration of the Jubilee Ceremony; some people came from far away and nobody mentioned them. YH agreed to celebrate the people who have made ASSITEJ what it is, and also asked the Secretariat to work on a series of letters, acknowledging the people who were present, valuing their presence. She said that this section could also include pictures from the archive. VJ suggested including the pictures of honorary members along with a short statement on what they've done. FF proposed that this content could also be included on the website, under the changing menu.

-Magazine:

MvdW, AF and KO will be editors for the next issue and will try to do a more graphic magazine. There is a more relaxed proposed calendar for the working plan. There will be a call for pictures and statements in September, but not for articles. MvdW read a draft of the call with a deadline for submissions on October 31, and the selection will be known on January 1st. Revisions will be ready by February 1st, final selections by March 1st, first proofreading by April 1st, final copy for editor will be ready in June and magazine will be finished in July. MGC informed that the language will be the same as this last issue; English and mother language of the author. RF questioned about the advertisements and MGC said she would be in charge. VJ asked for a fine-tuning on the idea of interdisciplinary and MvdW said she would send it to NH and SFF so they could work on it in Birmingham.

The digital version of the Jubilee magazine will be launched in June.

MGC commented that about 90% of the content received for the magazine was included this time, and that it was said we would try to publish the rest somewhere (website, newsletter, etc.). MvdW said that if this material is published, it should not be in the context of 'what wasn't published,' and that the people could also try sending them for a future issue. VJ proposed including AF's other articles in the Jubilee section of the website.

MGC informed there was an opportunity to place an announcement in Dirk Neldner's magazine, and asked about the theme. YH responded that since the audience is essentially funders, it should be general information.

-Archiving:

YH talked about the need to begin archiving, collecting material that can be delivered to Jürgen Kirschner and VJ also suggested having a link on the website encouraging members to send samples of printed material they may have. YH commented that the idea is to reconstruct the last 6 years since there is nothing in the archive from Ivica because he lost his computer. MGC said she would



make a draft of a working plan for this, and that the first things are the Jubilee and the last 6 years. IK agreed to take responsibility over the last 6 years and then the Secretariat could work on the Jubilee.

-Jubilee Ceremony:

MGC mentioned there should also be a mention of the pin that was given at the ceremony. She said there had been a comment that the pins used to be sold and now they were simply given away. MGC clarified that they were given as a present to friends and guests of ASSITEJ who have contributed to the development of the association, for celebrating the anniversary. Simply for being present, they became Friends of ASSITEJ, which is the meaning of the pin. YH agreed but said this should be clarified through personal letters, only to those who were present. She expressed that the pins will still be given out in the future to those who contribute with money to the association. YH also commented that Friends of ASSITEJ must be promoted; NH suggested a place on the website.

YH shared that Philip Hardy had not received a letter to attend the ceremony and somehow the communication with the center had gone wrong, since every national center was supposed to receive 2 invitations (It was noted that he is no longer the Chair of TYA Ireland and perhaps this was where the miscommunication happened). MGC said that even before the invitations went out, the Secretariat had sent out emails asking the centers to confirm the names of the guests who would be attending.

ACTION:

1. Send PDF version of leaflet to centers and include it as download material on the website.
2. Secretariat will send out letters acknowledging presence of honorary members and other important individuals at the Jubilee Ceremony.
3. MGC will make a draft of a working plan for collecting archive material.
4. IK and the Secretariat will collect material from the last 6 years and the Jubilee, respectively.

Policy, Protocols & Fundraising

-MOU:

There were small changes made to the MOU between ASSITEJ and TYA UK, suggestions from IIAN on accessibility and inclusion were incorporated. YH commented that there was work made on the timeline, and that it is important to identify each moment for newsletter announcements on Birmingham. The original MOU spoke about simultaneous translations and since it will be in an English speaking country it was rephrased to have translation prioritized, aids like power points and notes, and they must be able to accommodate translations, including sign language.

YH shared that for the EC meeting the arrival date will be June 30, and departure date July 10. The first meeting will be on July 1st (one day before the gathering) and the last meeting on the 10th (one day after the gathering ends). RF asked about the possibilities of reducing the time of the EC meeting. SFF agreed and said for him the dates of July 2 – 9 are already complicated and 2 more days would make it impossible. MvdW commented that after knowing more on the schedule for Birmingham there could be some adjustments. YH said this is a possibility and concerns can be taken into consideration later, although some of the members would have to be there the whole time. NH also said that the minimum number of days that the host must provide is 7, so this could also change things. YH said it could be worked out using EC meeting budget to pay for June 30 and the host can pay from the 2nd to 9th.



YH said that now the process begins with South Africa, to have something ready soon for everyone to agree to.

-Fundraising:

SG went over the Fundraising Matrix which mainly states the process to take and who could do it. The other main points were the EU grant, a donation button on the website (RF has no capacity of tax reduction), crowd funding and philanthropic bodies. YH said that for crowd funding, the idea is to relate to the community. She shared that there is an operation in South Africa (Thunderfund) that offers mentoring in crowd funding so it can be a learning opportunity. Her only concern was that the funding will likely be received in the country it is being set up, so ASSITEJ itself is not raising funds and cannot use it as proof of their capacity to fundraise. YH also suggested that each EC member approach two people outside the association to become Friends of ASSITEJ. VJ expressed that she would like to simply share a link where people could register online. FF explained that at the moment, there is a Friends of ASSITEJ page on the website and a separate one called Donate, but said he needs clear information to be able to distinguish them. YH explained that the difference is that Friends of ASSITEJ donate specifically to Next Generation Placements, but that it would be a good idea to have it all on one page and simply explain the difference. She said that Friends of ASSITEJ also get certain benefits. RF asked if the wording could be changed to support as travel money for the Next Generation Program, instead of Placements, so that it could also go to Residencies. This was agreed to as 'Next Generation travel grants.'

On philanthropic bodies, RF said to keep in mind that if they give money in the USA, for example, ASSITEJ has no tax reduction. SG mentioned it could be an international body like International Peak Body. VJ proposed finding something that links to the mobility of young people. She mentioned a popular travel agency for young people who could be asked to support, and then maybe brand with their logo. RF suggested that ASSITEJ should be ready to apply to calls like the one from UNESCO and create a team to operate.

YH mentioned there had been a meeting with Dirk Neldner on the EU grant, and said that the main thing at the moment is to decide if Dirk has a go ahead or not to work on this. She explained that the idea would be to apply for an EU grant for a collaboration project, which would be a 4 year project with a maximum grant of two million EUR, including 7 partners from 7 EU countries. YH expressed that the project would be looking at 15 partners, at least 7 EU connected to at least one other country, so there is the capacity to collaborate with non EU countries. ASSITEJ would be one of the partners. It is very important to work through the centers, but one stipulation is that what we receive from EU must be matched by partners. The idea is to work with the center and a facilitating partner like medium-size production houses. Some ideas for partners could be: ASSITEJ Spain – IberoAmerica, Hungary – Poland, UK – Malta, Norway – Nordic countries. It can be a big project made up of smaller projects, each with 3-5 partners engaged where the focus of work is defined by areas that ASSITEJ is working in.

Dirk will work between now and Norway to create a 4-year draft and send out call of proposals to centers. If there is a go-ahead, he will look for potential partners. There would be a meeting on October 4th, followed by his presence in the Monday EC meeting to make the call to specific centers. Decisions would be made by mid-January, a meeting with the partners would take place in March, and the agreement would be signed in July at Birmingham. Then, the project could be submitted in October 2016 and the results would be out in February/March 2017, before the congress. If there is a decision to go ahead, this will be a project that will move through three different EC's. It is a very big



commitment that would need an internal cooperation agreement for the new EC's to sign, understanding this is a project they need to respect and make sure it is fulfilled.

There is also a second suggestion from Dirk on another form of EU funding, which could be applied in the future, based on European networks. This would mean the creation of a European network that can continue to apply for funding as a network, but then ASSITEJ has its financial basis very much in Europe again; there would need to be a very clear relation between the European body and ASSITEJ international, where the Secretariat does not need to be in Europe and can keep using the Italian bank account. This would be a major research project, evaluating and documenting it all the way.

If there is a decision to go ahead, Dirk will put in enormous number of hours to this, so we would need to come up with a fee for him and make the commitment that if it is successful, Dirk becomes project manager and would have a salary within the budget structure.

RF explained it would be better if the coordinator doesn't come from a big European country, because we could have a better chance; he proposed to consider the University of Kristiansand. SFF asked about the benefits for a medium-size production house, since the production manager would have to bring in a lot of money. RF explained that it can contribute with activity and include work as part of the budget. SFF also commented that EU grants are famous for great bureaucracy and RF agreed that it is difficult, but not impossible because he has done it successfully already, and that it is a very good opportunity. YH agreed and said that Dirk needs the chance to develop something. She suggested coming up with an amount and go ahead until Norway, with no commitment beyond that and make a decision at that moment.

DF asked what the cost of the draft would be and RF responded that the best is to ask Dirk, but that he proposes giving him two thousand, but half is given by the partners; it would be one thousand for the first draft and if we go on, then the rest. YH mentioned there are costs for fundraising in the budget, so it can be divided now and then the partners can each pay 500. RF commented he can work on a basic contract saying there is a possibility to decide against in Norway.

YH mentioned that the projects will be built with the unifying theme interculturality and to counteract what is happening in Europe at the moment. SFF also suggested using racism, which has been coming back to Europe and would be very interesting.

-Awards:

YH mentioned the group had worked on playwriting awards; they had communication with WLPG and they came up with a proposal. The idea is for the emphasis to be on transformation; where the playwriting has transformed or had an effect. There may be multiple recipients, for example 3 co-recipients every 3 years at the congress. Nominations can come from any member of ASSITEJ, a playwright may not nominate him/herself, and each member can only nominate one person. The call for nominations will be widely spread and nominations will be initially sent to WLPG along with a statement on why the person deserves it and a CV. WLPG would then choose 10-15, and playwrights would have to write a statement on their nomination. The selection committee, composed of 5 people (2 WLPG editors and 3 other members that can also be from EC) would look at the finalists. Then look into how the next congress would honor these playwrights. Everybody agreed with this idea.



MvdW asked if the works would be translated into English and said she was afraid of anglophile connotation. To this, YH explained that once the shortlist is created, then the judges can be selected so that there is always someone who can judge each playwright's body of work.

VOTING:

1. Everybody agrees that ASSITEJ will work forward on the EU grant while RF works on a basic contract? (UNANIMOUS YES)

ACTION:

1. RF will work on a basic contract regarding the EU grant with Dirk Neldner, where ASSITEJ has the opportunity to leave the project in Norway.

10. Memberships

VJ informed that she had been present at ASSITEJ Belgium's first meeting. She said many were meeting for the first time and that it will be complicated because they have three different languages as well as three governments, but that culture can be leading for a united nation. MGC said they had also sent a representative to this gathering in Berlin.

MGC read an application from Kazakhstan. YH expressed that they didn't fully grasp what a national center was. She said to respond that ASSITEJ is keen to include them, but we need more information; are their members all from the same place or are they nationally representative? She asked MvdW to get back to them in Russian. VJ also suggested reminding them of the potential to start as an individual member. SFF also said he would talk to Kay Wuschek from Theater an der Parkaue because he has worked there a lot.

MGC informed that Colombia was asking for relief of their debt; they argue they don't have money but want to be part of ASSITEJ again. RF mentioned their debt was of \$300 USD (4 years as corresponding member), same as for Ecuador to whom RF already wrote and is waiting reply. DF said he would talk to them as well as to Paraguay and Ecuador, who are also in debt. MGC expressed there has not been much communication from them, but that Ecuador wrote with a different attitude, asking for ways to pay. RF commented that the constitution says if a member doesn't pay, they are out. There have been exceptions like Poland and Ukraine but that was agreed in the minutes. MGC proposed waiting until the next EC meeting before deciding anything, in order to have more communication and feedback on their activities; maybe they can propose something. RF proposed thinking about creating a solidarity fund for all members that are active but have problems to pay. MGC said she believed Colombia was not in a situation where ASSITEJ should fund them because they have a lot of theatrical activity and rich people, and that it was not only a question of money. MGC proposed contacting these centers to give them tips on how to be a part of ASSITEJ and to participate and pay. YH said there is a similar situation with Uganda because they were expelled and want to be reinstated, but must go through the whole process again.

VOTING:

1. Do we accept ASSITEJ Belgium as an ASSITEJ member? (UNANIMOUS YES)

ACTION:

1. MvdW will speak to Kazakhstan to get more clarity on their member application.



2. DF and MGC will contact Colombia, Ecuador and Paraguay to help them become more active and to pay their debts.

11. Specific Items of Business

Regarding the support money for the Next Generation Program, it was agreed that YH, MGC and DKT would decide how to spend it and communicate it to the rest of the EC.

12. Next EC Meetings

Kristiansand

Arrival date is October 4, and departure day October 11.

YH asked the rest of the EC if they had any problems with the structure of the meeting. MvdW asked if there would be a meeting on the 11th to arrange flights, and MGC she would work with Hilde Annette on the schedule.

Birmingham

July 2-9; arrival and departure dates will be worked out.

Other options

-Israel; flexible dates for October/November 2016.

-Cameroon, FATEJ, November 11-18, 2016.

-South Korea, January 2016 or 2017.

YH said that it would be good to fit in two meetings for 2016, July and October/November, and then a January/February meeting in 2017 before the World Congress. IK mentioned that he may have issues with a VISA for Israel because he would have to get a new passport only for that VISA, since that will prohibit him from getting other Middle Eastern VISA's. SFF commented he will start running his new theatre in November, so he prefers October, as does NH. YH mentioned that the period for Cameroon would be longer since the idea is to include a regional workshop. VJ asked to agree on Korea for January 2017.

The meeting for October/November will be decided in Kristiansand.

VOTING:

1. Does everybody agree to have an EC meeting in January 2017 in Korea? (UNANIMOUS YES)

ACTION:

1. MGC will work with Hilde Annette Aakre on the schedule for Kristiansand.

13. Other Business

YH informed everyone that there was a new copy of the budget being reworked, based on issues that RF raised on his report.

RF explained that the main changes were:

-define what is spent; what is sure, what is in the budget.

-risk incomes

-part of the budget can be spent during the period



YH also mentioned that 2 elements had been moved to the risk column: EC meetings and Next Generation at the 2017 congress. This may not be spent unless money has been raised.

13.1. Dropbox issue

Everybody will have until May 15th to make copies of everything because Dropbox will be cleaned to keep materials only from this term and reference documents.

13.3. Title of Secretary General

Will be discussed later on, probably in Kristiansand.

VOTING:

1. Does everybody approve the changes to the budget? (UNANIMOUS YES)

14. Closure

*** Additional Meeting to Projects Working Group on Next Generation Placements**

YH, MGC and DKT had an additional meeting where the following was discussed:

- Charlotte Lorient was chosen for the grant money.
- Two grants have now been spent (Charlotte Lorient and Elena Manzo), and there is potential for a total of five over the period, which means there are 3 remaining.
- Offerers will be asked to include their own deadlines for receiving applications as well as for the date of decision.
- Grant applications will be for July 1st, October 1st and January 1st; although people can apply at any time. If there are no eligible applicants for one period, the grant will roll over to the next period.
- Centers must be informed that they will be asked about any placement offers in their region, and that DKT will be their contact person.

ACTION:

1. Spread the word with national centers on placements and inform that DKT will be in charge.



ADDENDUM A

PRESIDENT'S REPORT

Berlin, Germany

April 2015

1. ASSITEJ related business:

a. Preparation for 50th Anniversary

My grateful thanks to the Secretariat, which has been extremely busy and active with the preparation of a number of elements for the 50th anniversary, as well as the Promotions and Publications committees which have been very active preparing the new website and the magazine and short film, amongst other things. I have been involved in these activities, but not leading on them and it has been a pleasure to work with such a committed and hardworking group of people. I congratulate you on the extraordinary achievement of the work done.

b. International co-operation between the associations:

YH met with Michel Vais (IATC) and Jacques Trudeau (UNIMA) in Baku, Azerbaijan. Also Louis Janssen from Oistad (the International Organisation of Scenographers, Theatre Architects and Technicians) who are interested in collaborations with ASSITEJ. I've communicated with UNIMA, ITI, IATC and other organisations as follow-up around the possibilities of celebrating a Performing Arts week. There was some resistance from UNIMA, and things went very quiet, ITI has not been responding as they are in the process of a massive move out of UNESCO to Singapore. OISTAD has been in contact and wants to have closer ties to ASSITEJ. I was invited to a meeting of their Executive Committee in Grahamstown, South Africa, and have tentatively suggested that we have a focus on design for theatre for young audiences within the 2017 Congress, and that OISTAD work with us on that... I am continuing to pursue these relationships.

Our new website should contain space for the common statement and also for connections to other international associations. I feel that if we lead the way on this one, the other organisations might follow. In relation to IATC, it would be good for ITYARN to explore a formal relationship with IATC. Here is their policy: "About relations with partner organizations, one policy of the IATC has been implemented some 8 years ago: any member of another international theatre organization can apply for associate membership with the IATC. The reason is that some academics/researchers or other theatre people cannot join their national IATC section (because they are not journalists, for example), but still write about theatre and wish to join our activities. They now can become associate members of the IATC. They pay a lesser membership fee (30 euros instead of 50 euros for an individual member), but do not receive a press card and cannot vote or be elected at the general assembly. We have associate members namely in the UK and USA, who are also members of FIRT or ITI for example."



- c. **Malala Yousafzai:** with the help of Francois and Nina, we managed to get a World Day message from one of the Nobel Peace Prize winners from 2014.
- d. **Public statements:** Pakistan – around the killing of 130 children
- e. Video messages sent to Nigeria for World Theatre Day, as well as for the Anniversary film
- f. Writing numerous messages for magazines and journals on ASSITEJ, the anniversary etc.

2. Communication and travels:

Attended:

- 2.1 Baku, Azerbaijan: 3rd International Theatre Conference – 4-6 November; Theme: The World Theatre Process In XXI Century: Place of theatre in the system of multi-culturalism and universal values”; YH delivered paper on “Children’s Cultural Rights”
- 2.2 Johannesburg: NEPAD Advocacy for Arts Education conference – was Programme director for this programme organised by the African Union, NEPAD and the SA Department of Arts and Culture; countries attending were: South Africa, Zimbabwe, Zambia, Mozambique, Angola, Botswana, Swaziland, Lesotho, Ghana, Nigeria, DRC, Tanzania, Kenya. Very important meeting for commitment to arts education and arts for young people in Africa. Beginning of bigger process which will happen in all 5 regions of the continent. There is a sense that the Congress will be an important meeting place within these developments.

Invited, but did not attend:

- 2.3 Vitamine C meeting in Brussels (5-7 November, won’t be able to attend, so have asked Vigdis, Diana or Nina to consider going) – not attended; attempt to skype in failed on their side.
- 2.4 FETEN (22-27 February, Spain) – not attended; Marisa had hoped to attend, but was unable to.
- 2.5 Hasselt, Krokus festival (19 February, Belgium) – Vigdis, Sue attended; discussions around launch of ASSITEJ Belgium

Upcoming:

- 2.6 HIFA festival, Zimbabwe (28 April – 4 May); will present on Congress as well as give a Women in Theatre forum; will be there for the From Idea to Action project
- 2.7 Okinawa Festival in Okinawa, Japan (end July)
- 2.8 China, immediately thereafter (possibility)
- 2.9 Netherlands in October, after the EC meeting in Norway, for the opening of Red Earth Revisited in Amsterdam

3. News of African centres/members:

- 3.1. Ghana – may host Festival in from 19-22 November; are asking for our participation with a workshop on theatre for young audiences; Alison Green, one of our ASSITEJ SA staff is visiting there next week and will be doing workshops at the National University and the National Theatre, presenting on ASSITEJ, the Congress and on theatre for young audiences



- 3.2. ASSITEJ Zimbabwe: Have been very busy organizing “From Idea to Action” Project with Mozambique, Zambia, Zimbabwe, South Africa and Sweden about to culminate at the HIFA festival in two weeks. ASSITEJ SA is hosting a ‘Women in theatre’ forum and will hold an information session about the Congress at the festival. Artists from SADC regions will be present. Possible issue of boycott of South Africa may cause some problems...
- 3.3 ASSITEJ Cameroon: FATEJ2016 will celebrate 35 years of THEATRE DU CHOCOLAT and the 20 years of FATEJ. Etoundi has requested performances, including from South Africa. Landry Nguetsa has requested a series of workshops for actors and directors in Cameroon.
- 3.4 ASSITEJ Benin has promised to update their membership fee and to be in contact with their news very soon. Having a French-speaking intern in the office is helping us communicate better with the African members from French-speaking countries
- 3.5 ASSITEJ Swaziland: they have been in great financial straits and also a loss of leadership since their previous secretary-general has started working for government. I met Maswati Dlundu in Johannesburg and they are going to pay South Africa for their fees and we will then pay on their behalf since international transactions outside of SA are difficult for them.
- 3.6 Lesotho is very keen to start an ASSITEJ centre; there are some activities there, but mostly directed by NGOs from outside the country: e.g. Winter Summer Institute (currently underway with the university of Lesotho/USA students – creating work that goes into schools; Project Phakama, that uses the arts to engage on children's rights; Public Interest Litigation Theatre - this one is being implemented by ShakeXperience, to teach communities about the law (due to continue in April); Child legislation reform project - where arts (including theatre) was used among to enable young people to input in legislation reform; Also the Lesotho Council of NGOs is leading an important process on Culture 21; The Lesotho College of Education also has a programme on Arts Education that they piloted with University of Fort Hare (South Africa) and this may be helpful in getting ASSITEJ Lesotho going. They are very enthusiastic.
- 3.7 Botswana: CHIPABO hosted a Children arts festival end of last year. They invited their sister organisations dealing with children developments. They also invited us to bring a production and for me to be one of the guest speakers during the official opening of the festival. Unfortunately this was not possible at the time. The Maitisong Festival is taking place in Botswana now (22-26 April) and Gao Lemmenyane who is the person who wants to restart ASSITEJ Botswana runs the festival and had invited me. He is also been very proactive about getting Botswana artists to apply for the New Writing project that ASSITEJ SA is currently running.
- 3.8 Namibia: There are some tensions between two bigish players in the field to create a centre for ASSITEJ: ChiNamibia (Kapenangutjiua Vetira) wanted to run the project, but there were complications on who should be the contact person and who should pay for the annual fees, so they then placed the responsibility of the hands of the College of the Arts (Sandy Rudd who has been keen to initiate ASSITEJ Namibia again). ChiNamibia is now suggesting that they take over and run the program here in Namibia and get members and organisations to affiliate to them...



3.9 I look forward to Pamela Udoka filling out our picture of Nigeria and any neighbouring countries of which she may be aware.

4. ASSITEJ SA news:

4.1 ASSITEJ SA has received funding for our Theatre4Youth Programme for the next year, and also for a large Educational project over the next two years.

4.2 ASSITEJ SA Projects:

a. National:

- World theatre day 2015: was successful, challenged members and theatres to help us get 20 000 children/young people to the theatre and I think we reached it... there were a number of activities nationally; ASSITEJ SA took around 15 000 children to the theatre (or brought theatre to them)
- Deirdre Lavrakas from Kennedy centre did workshops in Johannesburg and attended our national Theatre4Youth forum to speak about the New Visions New Voices project
- Kickstarter Project: Arts education project in 20 schools in 4 districts and 2 provinces; a pilot study in the benefits of the arts and of theatre for children over a 2 year period, which trains up artist-facilitators, teachers and children directly, and which brings theatre productions into schools
- Platforms at National Arts Festival, Cape Town Fringe Festival, DUT Festival, Muizenberg Festival
- Very successful 1 month hosting of Gabi dan Droste as a dramaturg in Cape Town, working with a number of our artists and productions – specifically generated interest around theatre for the early years, dance for young audiences and creating new/innovative work for young audiences; also had Theatre Patrasket in CT with two productions at our Obs Family Festival – they gave workshops/discussions for artists
- Own festivals: Showcase for Trainee Teachers (Wellington CPUT) – a festival to get trainee teachers to understand the value and relevance of theatre as part of education; African Youth Theatre and Dance Festival (June, Artscape) – 5 productions, 15 playreadings of new works from Africa and SA, 120 young people from 16-25 involved in the festival; Bodibe Festival (October), Vrygrond Family Festival (November)
- Touring of productions by our 10 mentee companies to 200 schools – completing now
- Inspiring a Generation: 4 creators who went to Denmark are in the process of making their plays under our mentorship
- Inspiring a Generation 2015: Had two weeks at two different times of workshops with young people from the primary school in Vrygrond, similar to schoolyard stories – the theatre makers are now using what they have done and the experiences they had with Gabi to develop new work.
- Theatre4Youth: New catalogue of our members who tour to schools now out – one copy to show around
- Theatre4Youth provincial forums to publicise the Congress and get people involved



- About to announce the 3 early years works, 1 teen performance and 1 dance for young audiences performance as part of Congress incubation
- Also about to announce the 15 writers whose work will be showcased as playreadings at the African Youth Theatre and Dance Festival

b. International:

- New Visions New Voices South Africa - 5 SA writers (from the 15 mentioned above) will attend the 2016 NVNV festival in Washington, and we hope that at least one of the plays will be presented at the Congress
- Project between Theatre Thump and ASSITEJ SA – workshops and performance in Mpumalanga province, SA – was very successful. Now planning next year.
- Co-production between Speelteater and ASSITEJ SA – Red Earth Revisited – June-October 2015; getting very busy with this.
- Zebu (Danish company) coming to SA to the National Arts Festival (July) will do workshops with one of our IAG mentees and showcase “True Confusion”

c. World Congress:

- Have just formalized the contract with the Conference Company to work on the Congress
- Funding still an issue, but we now have a full-time fundraiser working on it, so I am feeling more hopeful.
- Call about to go out for International, African and Collaborative productions – will be a one year call (till April 2016) but we will have adjudication moments prior to the end of the call, where productions will be shortlisted or selected in order to start building the programme and the necessary sponsorship.

4.3 ASSITEJ SA has just received acknowledgement from the Department of Education for our work with Theatre4Youth. We have also just given out the first award in association with the Naledis to Best production for Theatre for young audiences which has been exciting for us.

5. General:

I would like to applaud Marisa Gimenez-Cacho in particular for all the incredible work she has done, along with Maui, in preparation for the 50th Anniversary celebrations, and this meeting. I have a sense of how much she has been managing, and I know it must have been very pressurized and all-consuming. There have been a number of EC members who have been very involved as well in every aspect of the work, and it has been great to see them committing so much time, energy and dedication to this. Also, a big thank you to our German hosts and to all their efforts over the last months!

REPORTED BY: Yvette Hardie, President

17 April 2015



ADDENDUM B

Secretary General Report

Berlin, Germany

20-27 April, 2015

Generals

New Office in Mexico City.

During the second week of January we moved the ASSITEJ office. During 2014 the Secretariat occupied the same space as the *Programa de Teatro para Niños y Jóvenes*. Now, we moved to another building of the National Fine Arts Institute, where we have an independent office with much better conditions for the team. It's a modern building of 25 floors, downtown in the corner of *Reforma* and *Avenida Juárez*, and our office is located on the 8th floor.

Office

The INBA covers my salary and Ernesto's (office, same salaries as we had before). CONACULTA finally made the transfer of its contribution for 2014 on March 18 2015. Unfortunately due to devaluation of Mexican pesos, we received a little less than the 20,000 USD promised; \$17, 613.63. With this money we covered our expenses of the Perth trip, Berlin trip, the cost of first English proofreading for magazine texts, edits, translations and first proofreading of Magazine layout. The remaining money will be used to cover Marissa Garay's salary and some office expenses.

Executive Assistant

Since CONACULTA did not give its contribution until the third month of this year, Marissa Garay's salary from September 2014- January 2015 was covered by INBA. We want to remark that due to lower prices of oil in the international market and taking into account that Mexican economy depends mainly in this industry, cultural institutions are suffering severe budget cuts. No news for us at the moment.

Communication with the Centers

In coordination with President Yvette Hardie, we have elaborated a questionnaire that was sent in a personalized way to all the Centers. We got updates from France, Canada, Senegal, South Africa, Israel, Sri Lanka, Angola, Slovenia, Germany, Ireland, Iceland, Iran, Korea, Poland, USA, Nepal, Mexico, Vietnam, Luxembourg, Russia, Turkey, India, Croatia, Nigeria, Burkina Faso, Italy, Spain, UK, The Little Art (Pakistan), Maas Foundation (Pakistan), Small Size, and WLPG. Information was updated on the webpage.

The following letters were sent:

-Honorary members. Ivica Simic, María Inés Falconi, Peter Manscher, Stephan Rabl, Tony Mack and Vicky Ireland received a formal notification.



-ASSITEJ China. Thank you letter for their interest in ASSITEJ and for their invitation to their festival.

-ASSITEJ Ukraine. Excluding them from paying their debt for 2014 because of the complicated situation they are going through in their country.

-ASSITEJ Poland. Acceding to their request for a fee waiver for 2014, because they were hosts of the 18 Congress.

-ASSITEJ Russia. Informing them they would receive a full page ad in the magazine in exchange for their work in the Russian web version of 2014.

-ASSITEJ Senegal. Recognizing ASSITEJ Senegal as well established ASSITEJ Center.

CHILE- Individual Member, OANI

GREECE- Individual member, Pavlos Novak

Next Generation network- Notification that they were accepted as a network.

Taboo workshop- accepted as an ASSITEJ Project.

Robert Grabovec- Formal request for changing website domain.

AWESOME Festival- Thank you letter and short statements from members of the EC

Diana Krzanic-Tepavac – Support letter for travel funding.

Paul Harman. Thank you letter for his contribution for ASSITEJ registration.

Mahamed Ababou- Formal explanation of requirements to become a member.

Guila Clara Kessous – Invitation to ASSITEJ Jubilee Ceremony.

Web Site

Web site subjects and change of domain were revised with François Fogel.

François Fogel worked the new design of the site to be launched in Berlin in the frame of ASSITEJ Jubilee. Help with Spanish translations for the site; World day tool kit among others.

Newsletter

The calls for the newsletter have been sent regularly. Since February the Secretariat has been responsible for editing, formatting and sending it. From May on, the Newsletter will have a new format accordingly to the new design of ASSITEJ site.

Calls sent

Next Generation call for Augenblick mal! and Schaxpir Festival Linz.

Call for ASSITEJ Magazine 2015 articles.

Call for ASSITEJ Magazine 2015 ads.



Mailing of different calls not included in newsletters.
World day tool kit.

Twitter

Updates

Logos

Creation of ASSITEJ 50th Anniversary logo.

Creation of World day logo and Campaign “Take a child to the theatre.”

Translation of world day logo into different languages.

Augenblick mal! ASSITEJ 50th Anniversary

Exchange of emails/information with German organizers for the elaboration of:

Invitations, Guest Lists, Calendars, Schedules, Meetings, Encounters, Public Moments, Jubilee Ceremony, etc.

Realization of video for Jubilee Ceremony and funding for its production.

Funding for the design of the leaflet and double-page of the magazine.

International Invitations

We received invitations to attend:

JEGA/ COOL Festival Lithuania and Nordic Baltic Meeting (December 1-5).

International Performing Arts for Youth, Philadelphia (20-24 January).

Invitation for Yvette from Gerhard Verfaillie to attend first EC meeting New ASSITEJ Belgium, 19 February (Vigdís attended).

Invitation for Yvette from Marian Oscar and Jorge Fernández to FETEN (European Fair of Scenic Arts for Children), 22-27 February.

I decided not to attend these invitations due to budget restrictions and to be well focused on the work of the Secretariat towards the 50th Anniversary.

Marisa Gimenez Cacho

Secretary General



ADDENDUM C

TREASURER REPORT - EC BERLIN – APR.2015

1. APPROVATION FINANCIAL STATEMENT 2014 (art.7.3 – Constitution)

This first financial year runs from 5th June (date of the registration of the Association) to 31st December, but it also includes the data from the May 27th, when I received the handover from Noel. The Constitution disposes that the “financial statement” **has to be submitted for approval to the Executive Committee.**

TABLE 1 - Financial Statement 2014		Rate
		31-Dec-14
period: 5 June - 31 Dec 2014		1,2141
STATEMENT OF ASSETS AND LIABILITIES	EUR	USD
ASSETS		
CASH ON HAND - EUR ACCOUNT	367,40	446,06
CASH ON HAND - USD ACCOUNT	638,33	775,00
BPM BANK - EUR ACCOUNT	29.670,50	36.022,95
PAY PAL ITALY - EUR ACCOUNT	1.428,22	1.734,00
PAY PAL ITALY - USD ACCOUNT	5.064,71	6.149,06
TOTAL ASSETS	37.169,16	45.127,08
LIABILITIES		
RESERVE FUNDS	44.670,46	54.234,40
FEES PAID IN ADVANCE	1.209,93	1.468,98
TOTAL LIABILITIES	45.880,39	55.703,38
BALANCE	-8.711,23	-10.576,31
PROFIT AND LOSS ACCOUNT		
MEMBER FEES 2014	455,00	552,42
DONATION & FRIEND OF ASSITEJ	1.111,83	1.349,87
OTHER REVENUES	818,99	994,33
INTERESTS AND ROUNDING	93,68	113,73
TOTAL PROFIT	2.479,49	3.010,35
LOSS		
EC TRAVEL REIMBURSEMENTS	3.761,23	4.566,52
TRAVEL REIMBURSEMENTS - SECRETARY GENERAL	5.869,16	7.125,75
WEBSITE UPDATING	156,63	190,16
RENT OF EQUIPMENT FOR AWARD CEREMONY	412,93	501,34
COSTS FOR REGISTRATION	657,60	798,39
BANK COSTS	135,37	164,35
TRANSFER BANK FUNDS	78,98	95,89
ROUNDING AND OTHER LOSSES	118,81	144,25
TOTAL LOSS	11.190,72	13.586,66
BALANCE	-8.711,23	-10.576,31



The negative balance is only due to the partial period of this first year, considering that the majority of 2014 Fees (18.158 USD) are reported in the previous statement (ending May 2014).

In this statement there are only 552,42 USD reported.

The Bank (BPM) and Paypal balances correspond with the Bank statements, and the cash on hand is the amount actually reported.

In order to better monitor the payment of the fees, I think it would be better to consider the fees of the next years as a “liability”. This is the reason why you find 1.468,98 USD under the item “Fees paid in advance”. These are 2015-2016-2017-2018 fees that have already been paid, but they will be reported in the next statements.

The accounting was made with the double-entry system, and all the ledgers can be consulted for details.

The entire amount in “Other Revenues” comes from the Auction in Warsaw.

You find the amount of the reimbursement to the Secretary General for Perth (7.125,75 USD) reported between the costs and separated from the other reimbursements: this is because the Grant for supporting the Secretary general, made by Conaculta, took place in the month of March 2015, and the recovering of this amount takes place in 2015.

The EC travel reimbursements are for the 2 claims approved in Perth.

The Donations section include a donation by Paul Hartman (849,87 USD) and one as “Friend of ASSITEJ” made in Warsaw by cash by Fasan Erkek.

To build this statement I had to reorganize and recalculate the previous Financial Report 2011-2014. I did this by:

- structuring it with assets and liabilities,
- correcting some miscalculations,
- using an accrual criteria for the Fees (as told before) and for the costs of the Magazine 2014 paid after may by Ivica,
- correcting the wrong amount of the Reserve Funds presented in the budget approved in Warsaw, because the Financial Report 2011-2014 presented:
 - a) Previous Reserve funds = 60.160,00\$
 - b) Positive Result = 10.346,90\$
 - c) Final Reserve funds = 64.143,85\$ and not 70.506,90\$ (sum a+b)This was a relevant mistake (6.363,05\$) not noticed by the Assembly, but that had to be corrected.



TABLE 2 - ASSITEJ FINANCIAL REPORT 2011-2014			Rate
(reorganized and recalculated)			USD/EUR
			1,2583
			May 2014
INCOME		USD	
1. MEMBERSHIP FEES			56.826,14
YEAR 2011 (PAID AFTER COPENHAGEN)		1.000,00	
YEAR 2012		19.121,14	
YEAR 2013		18.547,00	
YEAR 2014		18.158,00	
2. OTHER INCOME			28.368,35
ADVERTISEMENTS PUBLICATIONS		27.480,88	
ADVERTISEMENTS WEBSITE		0,00	
BOOKSALE PUBLICATIONS (PREVIOUS TO 2009)		0,00	
BOOKSALE PUBLICATIONS (2010/2011, 2012, 2013, 2014)		840,00	
FUNDRAISING - SUPPORT FOR ASSITEJ PROJECTS		0,00	
INTEREST		47,47	
3. FRIENDS OF ASSITEJ		443,45	443,45
4. SECRETARY GENERAL: OFFICE		Not in accounting	
TOTAL INCOME		85.637,94	85.637,94
EXPENSES			
1. EC - CORE COSTS			30.585,49
EC MEETINGS		9.190,85	
EC TRAVEL		9.586,55	
BANK CHARGES		1.431,00	
PAYPAL CHARGES		377,62	
WEBSITE HOSTING/DESIGN		9.097,97	
ONLINE ACCOUNTING SYSTEM		572,17	
OTHER (GIFTS ETC.)		329,33	
2. PROJECTS			40.865,40
ITYARN AND OTHER NETWORKS		1.000,00	
PUBLICATIONS (2011-2014) COSTS		37.354,90	
OTHER (EXHIBITIONS ETC)		0,00	
NEXT GENERATION		1.510,50	
SUPPORT FOR NEW PROJECTS		1.000,00	
3. PR		0,00	5.443,93
MARKETING AND PR		5.443,93	
3. CONGRESS			0,00
SUPPORT FOR NEW GENERATION		0,00	
4. FUNDRAISING			0,00
EXPENSES FOR FUNDRAISING		0,00	
5. ARCHIVES			0,00
DIGITALISATION		0,00	
6. SECRETARY GENERAL: OFFICE		Not in accounting	
TOTAL EXPENSES		76.894,82	76.894,82



	BALANCE	8.743,12	8.743,12
ASSETS			
CASH			200,00
CASH ON HAND		200,00	
BANK			53.885,64
THE CO-OPERATIVE BANK		47.382,71	
PRIVREDNA BANKA ZAGREB - EUR		3.789,99	
PRIVREDNA BANKA ZAGREB – USD		1.601,09	
PRIVREDNA BANKA ZAGREB -GBP		1.111,86	
PAY PAL			7.979,57
PAY PAL UK (GBP)		524,34	
PAY PAL UK (USD)		6.179,81	
PAY PAL UK (EUR)		1.275,41	
	TOTAL ASSETS	62.065,21	62.065,21
LIABILITIES			
FEES PAID IN ADVANCE			1.226,16
FEES PAID IN ADVANCE 2015		618,50	
FEES PAID IN ADVANCE 2016		407,66	
FEES PAID IN ADVANCE 2017		150,00	
FEES PAID IN ADVANCE 2018		50,00	
OTHER DEBTS			4.817,83
COSTS FOR THE MAGAZINE 2014- LAYOUT		1.214,26	
COSTS FOR THE MAGAZINE 2014- PRINTING		3.603,57	
RESERVE FUNDS			52.095,93
CASH FUND PREVIOUS PERIOD 2008-2011 - Calculated		52.095,93	
	TOTAL LIABILITIES	58.139,92	58.139,92
	BALANCE	3.925,29	3.925,29
TOTAL RESERVE FUNDS		56.021,22	

2. THE MANAGEMENT OF THE BUDGET

TABLE 3 is the Balance Sheet for the period: 1 January - 10 April 2015. We can observe the situation of Assets and Liabilities, updated to April 10th. For this part as well, you can consult the ledger to analyze the details.

TABLE 3 - BALANCE SHEET		Rate	
		10/04/2015	
Period: 1 January - 10 April 2015		1,0570	
STATEMENT OF ASSETS AND LIABILITIES	EUR	USD	
ASSETS			
CASH ON HAND - EUR ACCOUNT	727,40		768,86
CASH ON HAND - USD ACCOUNT	733,21		775,00
BPM BANK - EUR ACCOUNT	55.216,41		58.363,75
PAY PAL ITALY - EUR ACCOUNT	3.088,82		3.264,88



PAY PAL ITALY - USD ACCOUNT	6.499,06	6.869,51
CUSTOMERS	0,00	0,00
TOTAL ASSETS	66.264,90	70.042,00
LIABILITIES		
RESERVE FUNDS	35.959,23	38.008,91
FEES PAID IN ADVANCE 2015	151,14	159,75
FEES PAID IN ADVANCE 2016	715,77	756,57
FEES PAID IN ADVANCE 2017	503,55	532,25
FEES PAID IN ADVANCE 2018	41,18	43,53
CREDIT: ADVERTISEMENTS -PAYMENT IN ADVANCE 2016-2017	1.700,00	1.796,90
DEBTS C/VAT: AGENZIA DELLE ENTRATE - ITALY	537,74	568,39
OTHER DEBTS	0,00	0,00
TOTAL LIABILITIES	39.608,61	41.866,30
BALANCE	26.656,29	28.175,70
PROFIT AND LOSS ACCOUNT		
MEMBER FEES 2015	7.897,85	8.348,02
MEMBER FEES - Overdue amount	120,00	126,84
CONACULTA GRANT TO THE SECRETARY GENERAL	16.404,61	17.339,67
ASSITEJ MAGAZINE - ADVERTISEMENTS 2015	5.889,26	6.224,95
DONATION & FRIEND OF ASSITEJ	0,00	0,00
CHANGE GAIN	847,63	895,95
INTERESTS AND ROUNDING	8,65	9,14
TOTAL PROFIT	31.168,00	32.944,57
LOSS		
ASSITEJ THEATRE DAY PROMOTION VIDEO 2015	1.540,90	1.628,73
EC TRAVEL REIMBURSE - SECRETARY GENERAL	2.094,45	2.213,83
NEXT GENERATION PLACEMENT - REIMBURSEMENT	471,97	498,87
COSTS FOR THE MAGAZINE	0,00	0,00
WEBSITE UPDATING	32,90	34,78
NEWSLETTERS LICENSE	90,00	95,13
BANK COSTS	281,49	297,53
ROUNDING AND OTHER LOSSES	0,00	0,00
TOTAL LOSS	4.511,71	4.768,87
BALANCE	26.656,29	28.175,70
	0,00	0,00

For **Profit and Loss** we can move to **TABLE 4** that joins TABLE 3 to TABLE 1 to present the Profit and Loss situation from the May 27th, 2014 to April 10th, 2015 and verify that the situation now is rebalanced. Please note that the costs for the Magazine 2015 are not accounted yet.



TABLE 4 BUDGET	
Period: 27 May 2014 - 10 April 2015	
PROFIT	USD
MEMBER FEES 2015	8.348,02
MEMBER FEES 2014 & Overdue amount	679,26
CONACULTA GRANT TO THE SECRETARY GENERAL	17.339,67
ASSITEJ MAGAZINE - ADVERTISEMENTS 2015	6.224,95
DONATION & FRIEND OF ASSITEJ	1.349,87
AUCTION	994,33
CHANGE GAIN	895,95
INTERESTS AND ROUNDING	122,87
TOTAL PROFIT	35.954,93
LOSS	
EC TRAVEL REIMBURSE - SECRETARY GENERAL	9.339,58
EC TRAVEL REIMBURSE	4.566,52
NEXT GENERATION PLACEMENT - REIMBURSEMENT	498,87
ASSITEJ THEATRE DAY PROMOTION VIDEO 2015	1.628,73
COSTS FOR THE MAGAZINE	0,00
WEBSITE UPDATING	224,94
NEWSLETTERS LICENSE	95,13
RENT OF EQUIPMENT FOR AWARD CEREMONY	501,34
COSTS FOR REGISTRATION	798,39
BANK COSTS	461,88
TRANSFER BANK FUNDS	95,89
ROUNDING AND OTHER LOSSES	144,25
TOTAL LOSS	18.355,54
BALANCE	17.599,39

There is a difference between the amount of the Agreement with Conaculta (20.000 USD) and the amount transferred. I agree with Marisa to talk about this during the meeting.

Marisa also has to communicate how she intend to use the difference between Conaculta Grant and Costs for secretary.



TABLE 5 is the projection of the data on the 3 years 2014-2017

TABLE 5 – Projection of the Budget 2014-2017	BUDGET	ACTUALS	DIFFERENCE	PERIOD: 10 APR 2014 - 31 MAY 2017		FINAL PROJECTION	DIFFERENCE
				Amount	Description		
INCOME							
MEMBERSHIP FEES							
MEMBER FEES 2014 & Overdue amount	1.000,00	679,26	-320,74	320,00	5% Credits for fees (6.375 USD)	999,26	-0,74
MEMBER FEES 2015	18.750,00	8.348,02	-10.401,98	10.600,00	Calculated - No members with past debts - For member without declaration the amount of the last fee	18.948,02	198,02
MEMBER FEES 2016	19.000,00	0,00	-19.000,00	18.950,00	Calculated - No members with past debts - For member without declaration the amount of the last fee	18.950,00	-50,00
MEMBER FEES 2017	19.250,00	0,00	-19.250,00	19.250,00	Calculated - No members with past debts - For member without declaration the amount of the last fee	19.250,00	0,00
Total	58.000,00	9.027,28	-48.972,72		The amounts 2016-2017 are calculated with the Rate USD / EUR decided in Perth	58.147,28	147,28
ADVERTISEMENTS & BOOKSALE							
ASSITEJ MAGAZINE - ADVERTISEMENTS	30.000,00	6.224,95	-23.775,05	12.600,00	6.300 USD for magazine, other 2 magazines	18.824,95	-11.175,05
ASSITEJ MAGAZINE - ADVERTISEMENTS -		0,00	0,00	1.260,00	Warsaw magazine	1.260,00	1.260,00
WEBSITE - ADVERTISEMENTS	500,00	0,00	-500,00	500,00	To verify if it is real	500,00	0,00
BOOKSALE	100,00	0,00	-100,00	100,00	To verify if it is real	100,00	0,00
Total	30.600,00	6.224,95	-24.375,05	14.460,00		20.684,95	-9.915,05
FUNDRAISING							



FUNDRAISING - SUPPORT FOR ASSITEJ PROJECTS	7.000,00	0,00	-7.000,00	6.000,00	To verify if it is real	6.000,00	-1.000,00
AUCTIONS	0,00	994,33	994,33	0,00		994,33	994,33
	7.000,00	994,33	-6.005,67	6.000,00		6.994,33	-5,67
FRIENDS OF ASSITEJ & DONATIONS							
DONATION	3.000,00	849,87	-2.150,13	2.000,00	To verify if it is real	2.849,87	-150,13
FRIENDS OF ASSITEJ	0,00	500,00	500,00	500,00	To verify if it is real	1.000,00	1.000,00
Total	3.000,00	1.349,87	-1.650,13	2.500,00		3.849,87	849,87
OTHER INCOME							
CHANGE GAIN	0,00	895,95	895,95	0,00	It can increase or decrease too	895,95	895,95
INTERESTS AND ROUNDING	200,00	122,87	-77,13	240,00		362,87	162,87
Total	200,00	1.018,82	818,82	240,00		1.258,82	1.058,82
SUPPORT TO THE SECRETARY GENERAL							
CONACULTA GRANT TO THE SECRETARY GENERAL 2014	0,00	17.339,67	17.339,67	0,00	To verify with Marisa hoe we use the difference and what happens in the 2015-2016-2017	17.339,67	17.339,67
Total	0,00	17.339,67	17.339,67	0,00		17.339,67	17.339,67
TOTAL INCOME	98.800,00	35.954,93	-62.845,07	47.760,00		108.274,93	9.474,93
EXPENSES							
EC - CORE COSTS							
MEETINGS	10.000,00	0,00	-10.000,00	10.000,00	Budget to spend	10.000,00	0,00
EC TRAVEL REIMBURSE	10.000,00	4.566,52	-5.433,48	8.400,00	700 USD x 12 people	12.966,52	2.966,52
BANK CHARGES	1.600,00	557,78	-1.042,22	1.000,00	500 (no costs for transfer of the Funds) x 2	1.557,78	-42,22
WEBSITE HOSTING/DESIGN	10.000,00	0,00	-10.000,00	8.850,00	Budget to spend?	8.850,00	-1.150,00
WEBSITE UPDATING - NEWSLETTER LICENSE	0,00	320,07	320,07	832,00	30 EUR (32 USD) -26 moths	1.152,07	1.152,07
ONLINE ACCOUNTING SYSTEM	800,00	0,00	-800,00	0,00	Final	0,00	-800,00



COSTS FOR REGISTRATION	700,00	798,39	98,39	0,00	Final	798,39	98,39
ACCOUNTANCY FEES	1.000,00	0,00	-1.000,00	1.000,00	Budget to spend	1.000,00	0,00
OTHER (GIFTS ETC.)	500,00	0,00	-500,00	500,00	Budget to spend	500,00	0,00
RENT OF EQUIPMENT FOR AWARD CEREMONY	0,00	501,34	501,34	0,00	Final	501,34	501,34
ROUNDING AND OTHER LOSSES	0,00	144,25	144,25	300,00	150 USD x 2 years	444,25	444,25
Total	34.600,00	6.888,35	-27.711,65	30.882,00		37.770,35	3.170,35
PROJECTS							
ITYARN AND OTHER NETWORKS	1.000,00	0,00	-1.000,00	1.000,00	Budget to spend?	1.000,00	0,00
PUBLICATIONS (2011-2014) COSTS :	40.000,00	0,00	-40.000,00			0,00	-8.305,00
PRINT				11.635,00	2014: 1.500 pieces with 152 pages cost 5.330 EUR (5635 USD) brutto - 2016-2017 : 3000 USD X 2	11.635,00	
SHIPPING				4.170,00	1320 EUR (1390 USD) X 3 Magazine	4.170,00	
DESIGN				9.890,00	2014: 3,680 EUR (3,890 USD) brutto - 2016-2017 : 3,000 USD X 2	9.890,00	
OTHER COSTS				3.000,00	Translations or other 1.000 X 3 Magazine	3.000,00	
OTHER PUBBLICATION				3.000,00		3.000,00	
NEEXT GENERATION	1.500,00	498,87	-1.001,13	2.000,00	Budget 2500 USD	2.498,87	998,87
SUPPORT FOR NEW PROJECTS	2.000,00	0,00	-2.000,00	2.000,00	Budget to spend	2.000,00	0,00
Total	44.500,00	498,87	-44.001,13	36.695,00		37.193,87	-7.306,13
PR							
MARKETING AND PR	6.000,00	0,00	-6.000,00	1.000,00	Budget to spend	1.000,00	-5.000,00
ASSITEJ LEAFLET	0,00			450,00	2014: 146 EUR (155 USD) - 2016-2017: 300 USD	450,00	450,00
ASSITEJ THEATRE DAY PROMOTION VIDEOS	0,00	1.628,73	1.628,73	3.000,00	Budget to spend ?	4.628,73	4.628,73



	Total	6.000,00	1.628,73	-4.371,27	12.655,00		6.078,73	78,73
CONGRESS								
	SUPPORT FOR NEW GENERATION AT CONGRESS	7.500,00	0,00	-7.500,00	7.500,00	Budget to spend ?	7.500,00	0,00
	Total	7.500,00	0,00	-7.500,00	7.500,00		7.500,00	0,00
FUNDRAISING								
	COSTS FOR FUNDRAISING	2.500,00	0,00	2.500,00	2.500,00	Budget to spend ?	2.500,00	0,00
	Total	2.500,00	0,00	2.500,00	2.500,00		2.500,00	0,00
ARCHIVES								
	DIGITALISATION	3.000,00	0,00	-3.000,00	3.000,00	Budget to spend ?	3.000,00	0,00
	Total	3.000,00	0,00	-3.000,00	3.000,00		3.000,00	0,00
6. SECRETARY GENERAL: OFFICE								
	EC TRAVEL REIMBURSE - SECRETARY GENERAL	0,00	9.339,58	9.339,58	8.000,09	Difference between Conaculta Grant & costs. To verify with Marisa how we use the difference and what happens in the 2015-2016-2017	17.339,67	17.339,67
	Total	0,00	9.339,58	9.339,58	8.000,09		17.339,67	17.339,67
	TOTAL EXPENSES	98.100,00	18.355,54	-74.744,46	93.027,09		111.382,63	13.282,63
	BALANCE	700,00	17.599,39	11.899,39	-45.267,09		-3.107,70	-3.807,70

As you can see, there is the possibility of a 3.800 USD loss – or a bigger one, in case we have to add special costs for the Anniversary and/or if we do not reach our incomes goal. For this reason, we should use these days to study and eventually rebuild the Estimated budget, to verify the reachability of the income goals and to define how much and for what we can spend in the next 2 years.



3.PROCEDURES AND BUDGET MANAGEMENT

During this period I found some problems in managing the budget. These problems can be summed up in 3 issues:

1. The check of the budget - How was the estimated budget built
2. The procedures for using the budget
3. To check the income

1. The check of the budget - How was the estimated budget built

This is most relevant point.

Let's start with an example: the Theatre Day Promotion Video.

In the budget, in the chapter "PR - Marketing", we have 6.000 USD for 3 years. But is this amount only connected to videos, or there could be different activities/products covered by this chapter?

And how was this amount fixed? .

The costs for Publications are the 40% of the estimated budget. Is this only the Magazine or there are also other publications? Moreover: we only have the total of the chapter, that is more or less the same of the financial report 2011-14, but how was this amount calculated in detail? How much for the print, for the design, for the shipping, and which other costs could be expected?

It seems to me that the various chapters of the estimated budget were based on past costs history, but there are no traces for the past that make it possible to understand which possible costs would be included in the voice. How is it possible to give a punctual opinion over a particular cost if there do not exist clear traces of how the budget itself was built.

A budget built like this is difficult to manage, mostly because I don't know how much we have to spend in the future. This is a problem in particular when - as it is the case for the "50th anniversary" - we need to spend for new costs and shift between different chapter of the budget.

2. The procedures for using the budget

I start with another real example: the payment of the support to Elena Manzo for Next generation placement.

When I received the request, I asked for more information because I didn't know what the previous EC decided and I found nothing in the ASSITEJ Policies & Protocols Handbook.



In order to support Next Generation, we should follow some steps: we need the minutes of the selection, stating how many applications there were, which ones were selected, which criteria were used, the amount of the support... For example, we have 2.500\$ for 3 years, but it is not clear whether we should use 500\$ for each application and have to support 5 application through the 3 years or not.

In this case this small problem was solved by an e-mail from Yvette. However, this means that she now has the complete responsibility and that we (the EC) don't have other, more official documents supporting decisions like these.

When we pay someone who is not a supplier, we need, for transparency, supporting documents that demonstrate that the payment is correct (deliberation, clear applications...). For the different items of expenses, we must define the procedures as we made in Perth for the EC travels reimbursements.

I think we should create a summary of the payment procedures, and put it as an annex of the ASSITEJ Policies & Protocols Handbook.

Moreover, there are also other procedures that need to be specified. For example:

- When a National centre is exempted by the fees, where should this decision be registered?
- How can we be sure whether the communication of economic matters is clear? I don't understand what happened with ASSITEJ Germany. In February I received a request to verify if ASSITEJ International could give a loan to ASSITEJ Germany to pay the Hotel for the EC. The EC voted for this by e-mail, and the last e-mail from Anne arrived on February 27th, stating that our proposal was ok. Then we had no more communication, until on March 24th I wrote to Anne to know what happened. I received an answer on April 10th with a completely different request. I don't know what happened in the meanwhile.
- As for the advertisements, how should we manage the relationships with the buyers? We should separate the payment from contacts and management of the requests.

3. To check the income

We saw that for the costs it was used a historical criteria. The amount of some of the incomes in the budget, instead, is a fixed goal, but these amounts are not linked to verifiable processes (activities, campaigns...). For example, the fundraising goal is 7.000 USD (0,00 in the past), the ASSITEJ friends goal is 3.000 USD (500,00 in the past).

Moreover, some of the goals are difficult to reach (i.e. the Advertisements, that in 2014-2015 reached 70% of the annual media).



Since we need to aim to a balanced budget, what should we do? Should we reduce the costs? Develop new modalities to recover new income? Use the Reserve?

Is it possible to modify the budget?

To sum up, I think that during this EC we should review the estimated budget, supporting the numbers with more details in order better manage the budget and spend in a more simple and correct way. This perhaps could be a matter of discussion for the working group “Policies & Protocols”.

The constitution says that “The budget is administered by the Executive Committee according to a working plan established by the General Assembly” (Art. 10.3.9). This for me doesn’t mean that the budget is unchangeable, but that we have to respect the working plan. As a consequence, it seems to me that we could even change the budget **in order to** respect the working plan.

4.THE FUNDRAISING

It remains the problem to create a project about fundraising, because even though changing the budget without changing the revenues is possible, we should use this occasion as a push to try to enlarge the amount of our income.

The research of EU Grant belong to this issue.

Applying for an EU grant is like a “lottery”. It is a long and complex work, perhaps without a happy ending. In the last Call (2014 for 2015) 127 Large cooperation projects and 476 Small cooperation projects were presented, and only 16 and 64, respectively, were selected.

During the festival in Bologna I had a meeting with Dirk Neldner, and we share an idea of Large Cooperation project supported by EU grant (through the Community Program “Creative Europe”).

We evaluated that it is better to apply for the large Cooperation projects and not for the European Networks (see below the draft in Annex 1 made by Dirk).

I like this idea very much, but in order to present the application in October 2016 (not 2015), we need to start this process in Berlin and decide that we want to invest on this risk (time, for sure, but perhaps some money too).

The idea involves ASSITEJ, some European National Centres and the Networks.

Dirk Neldner is available to be the project manager. I can work with him if it is necessary.

As you can read in the “Annex1”, “the concept is focusing on eight areas of artistic work for young people. These areas will mirror the existing artistic variety of the international network ASSITEJ”.



The Partners of the projects can be some Theatres selected by some European National Centres: the Theatres surely have a legal entity and can represent the Centres. ASSITEJ is one of the partners and guarantees the aim of the project. It is also possible to involve some extra European Centres and Theatres as third countries.

ASSITEJ can gain from this project in 2 ways:

- Money to support its projects (ITYARN, NEXT GENERATION...)
- Money to support the secretary/management costs

It is not possible to tell you how much yet, because in order to define an hypothesis of amount we need to go deep in the processing of the project.

The timing is complex:

1) In Berlin 2015:

We need to decide if we want to apply and who can be the Coordinator and the Project Manager

2) Between Berlin and Oslo 2015:

We should prepare a first concrete draft with a proposal of activities, budget and number and kind of partners

3) In Oslo 2015:

We analyze and discuss the first concrete draft and do an hypothesis about the partners of the project (and also find ideas for suggesting the Centres how to choose the theatre that will represent them)

4) Between Oslo 2015 and Birmingham 2016:

We define the partners, the budget and prepare the application.

5) Birmingham 2016:

We sign the cooperation agreement between the partners

6) October 2016:

We submit the application.

5.MEMBER FEES

The situation of the member fees is the following (on 10th April).

We received the payment of 32 member fees, 26 now and 6 before the Congress 2014 (ANNEX 2) and 39 declarations or communication about which amount to pay in the 3 years (ANNEX 3).



By adding the 4 new members (Chile, Portugal, Next Generation and Belgium) to the Memberships List left by Noel, it results we have 96 members (73 NC + 5 N +18 IM). So, more and less the 30% have paid or declared.

We have to verify the data of the Membership book because there are some difference between the list of Noel and the web site: some addresses and members appear as excluded in Noel's list (Mali, Kenia, Togo), but they are still on the web site.

About the declarations

While processing the Projection of the Budget 2014-2017 for this Report, I found the declaration is a very useful tool for having a realistic vision of the total amount of the fees. However, you can evaluate the situation and, if you think that the members don't like this proposal, we can decide to abandon it.

About the payments

I don't know exactly which rhythm the payments followed during the last years.

Some Centres that sent us the declaration wrote that they will pay in Spring, so they are expected during these weeks.

For the others, I have the doubt that some of the members may be waiting for an invoice.

As you know I can't send an invoice (for the Italian VAT law), but I can send a Claim using the amount on the declarations or, in case I have received no declaration yet, the amount of the fee paid for 2014. Those who asked me for one, received this claim.

For this reason, I decided to send a claim to all of those who have not paid yet after this meeting, after the EC decides about the rate USD/EUR. In Perth we fixed a correspondence between USD fee - EUR fee, clarifying that *"if the exchange rate changes a lot in the future, we can modify these accordingly"*. Now the *exchange rate* changed a lot in consideration of the decision of the ECB (European Central Bank) to depreciate strongly the Euro: on April 10th the exchange rate EUR/USD was 1,0570 (1,2583 in September 2014).

Now the correspondence between USD fee - EUR fee would become more or less 1/1 and therefore the different levels would be:

TABLE 6	USD or EUR
Full members (maximum)	750,00



Full members	600,00
Full members	500,00
Full members	350,00
Full members	250,00
Full members (minimum)	150,00
Corresponding members	75,00
Individual members (more than 5 people)	50,00
Individual members	30,00

In order to respect those who sent the declaration or paid the fee already, I think that for 2014 surely we can't modify the amount. We can ask them in future if they can modify the declaration to integrate for 2016 and 2017.

For those who paid for the 3 years, as ITYARN, South Africa and WLPG, there won't be any change or integration.

However, for all the other members who have not paid or declared yet, we have 2 possibilities:

- send them the claims with the **old** fixed exchange rate
- send them the claims with a **new** fixed exchange rate if we decide to change the correspondence.

From the formal point of view, in the document "new modalities" we communicated to the members that "if the exchange rate changes a lot in the future, we can modify these accordingly".

So we have to discuss and to decide what is better.

Arrears Fees

TABLE 6				2011	2012	2013	2014	Total	
								EUR	USD
National Centres									
1	1	F	ASSITEJ BANGLADESH				150,00		150,00
2	2	F	ASSITEJ BENIN		150,00	150,00	150,00		450,00
3	3	F	ASSITEJ BOSNIA AND HERZEGOVINA			150,00	150,00		300,00
4	4	C	ASSITEJ COLOMBIA-ACTI			150,00	150,00		300,00
5	5	F	ASSITEJ CRNA GORA				150,00		150,00
6	6	C	ASSITEJ ECUADOR - Asoescena	75,00	75,00	75,00	75,00		300,00
7	7	F	ASSITEJ LATVIA		150,00	150,00	150,00		450,00
8	8	F	ASSITEJ PARAGUAY		150,00	150,00	150,00		450,00



11	11	C	ASSITEJ SWAZILAND			150,00	150,00		300,00
12	12	F	ASSITEJ UAE		750,00	750,00	750,00		2.250,00
13	13	C	ASSITEJ UKRAINE	Exempted	150,00	150,00	Exempted		300,00
14	14	F	ASSITEJ UZBEKISTAN				100,00		100,00
15	15	F	ASSITEJ ZIMBABWE			200,00	200,00		400,00
			Networks						
16	1	C	Next Generation				75,00		75,00
			Individual members						
17	1	I	CTEJ				50,00		50,00
18	2	I	GADEC				50,00		50,00
19	3	I	LIPA			50,00	50,00		100,00
20	4	I	OANI Theatre Company				50,00		50,00
21	5	I	Nanzikambe Arts Development Organization				50,00		50,00
22	6	I	Qendra Multimedia				50,00		50,00
23	7	I	Teatro Nacional D. Maria II				50,00		50,00
24	8	I	Theatre Youth of Macedonia				50,00		50,00
				75,00	1.425,00	2.125,00	2.800,00	0,00	6.425,00
10	10	F	ASSITEJ SINGAPORE				120,00	04-Mar-15	
9	9	F	ASSITEJ POLAND				250,00	Exempted	

7. ADMINISTRATIVE THINGS

To conclude.

- From January we have a VAT position and we can to do commercial activity (Sell advertisements and other...)
- All the documents of the accounting are digitalized. We need to decide if we want put the documents and the proof-sheets in a common archive.
- We have a Credit Card. We are using it for Sendiblu and for other payments.

Thank you

Roberto



ANNEX 1 - A first idea draft – Made by Dirk Neldner

A first idea draft

after a talk to Roberto Frabetti in Bologna.

Starting Point

The Executive Committee of ASSITEJ-International is searching for new funds to support the work of the EC and the international (global) exchange of members.

On the suggestion of Roberto Frabetti I was contacted, if I see opportunities to apply under the EU culture programme “Creative Europe”.

The EU programme “Creative Europe” (2013 – 2020) is offering two options:

A. European Networks

B. Cooperation projects

In the conversation with Roberto we both agreed, that option A might not fit for the ASSITEJ-International – mainly for two reasons:

a) The call is open for existing networks for at least 2 years with own budget. There is a very hard competition and good lobbying needed.

b) The grant is limited on 250.000 EUR per year – but that will be hard to reach.

Therefore I suggest to develop a concept for a large scale cooperation project in cooperation with the EC. Among others “Small Size” and “Platform Shift” are granted under this EU funding stream.

Cooperation projects - Facts

Main objectives of the projects are to support the capacity of the European cultural and creative sectors to operate transnationally and internationally and to promote the circulation of cultural an



creative works and transnational mobility of cultural and creative players, in particular artists. In the call of the EU the priorities

are described:

- supporting actions providing cultural and creative players with skills, competences and know-how that contribute to strengthening the cultural and creative sectors, including encouraging adaptation to

digital technologies, testing innovative approaches to audience development and testing of new business and management models;

- supporting actions enabling cultural and creative players to cooperate internationally and to internationalise their careers and activities in the Union **and beyond**, when possible on the basis of long-term strategies;

- providing support to strengthen European cultural and creative organisations and international networking in order to facilitate access to professional opportunities.

The aim should be to create an innovative concept for an application, which contains all the required priorities and allows the access for as many ASSITEJ members as possible.

Deadline for applications:

1.10.2016 (first attempt)

1.10.2017 (second attempt)

Duration: 4 years

Grant: 500.000 EUR / year – 50% of the total budget

Draft concept

The members of ASSITEJ should be actively involved in the application procedure.

Among the members of ASSITEJ is a huge artistic variety and different specifications of creativity. And the Executive Committee is focus on specific areas and since a few years networks are enriching the portfolio of ASSITEJ.

The aim of the proposed project is to create a better awareness of these unique potential and to involve the artists in a broad artistic exchange / dialogue. The intention is to create a center of excellence, which will gather the different artistic and management strengths of ASSITEJ members



and share it with all partners. In that case ASSITEJ will establish a platform for a permanent dialogue and exchange of good practice and peer reviews.

The concept is focusing on **eight areas** of artistic work for young people. These areas will mirror the existing artistic variety of the international network ASSITEJ.

Each of these areas stands for one aspect of contemporary theatre for young audience nowadays.

Please note, I am using here the title of existing networks and activities, but further on in that concept, the names stand more for content than for the network itself.

o **Next Generation**

Promotion of young artists at the start of their career.

o **write local. play global**

Involvement of playwrights in the working procedure for and with young people.

o **Engagement**

Educational work and participation of young people in theatre.

o **IIAN**

Inclusion of artists / participants / young audience in theatre for young people.

o **Small Size**

Theatre for very little children.

o **Platform Shift**

Digital challenges in theatre for young audience.

o **Beyond Europe**

Culture and theatre work outside of Europe.

o **ITYRAN**

Research and evaluation in theatre for young audience.



Members of national (European) Assitejs are invited to send in applications for smaller cooperations, which are related to these 8 areas. We propose to set out the following conditions under which future cooperations should establish.

Each cooperation should ...

- a) consist of 3 partners from 2 different countries at least;
- b) contain a thematic approach of 3 of the 8 areas of artistic work (as described above);
- c) finish with a presentable final result (production, workshop, research etc.), which is mobile and can be shown abroad;
- d) have a festival as a co-partner, which will present the final result;
- e) be submitted by one of the involved National ASSITEJ.

Each selected cooperation will get a financial support and will be presented on international festivals (due one of the conditions is the involvement of festivals).

Each single cooperation contains Assitej's areas of emphases and as an additional value it will promote a long-lasting cross-over exchange among members.

An as yet unnamed jury will choose the best applications, which will then be part of the common EU-application in October 2016 or 2017.

With the support of the EU grant, the ASSITEJ-International, could co-produce five till seven extraordinary cooperations of contemporary theatre for young audience each year. A significant portion of the grant would go to connect people, to make ASSITEJ more visible and into cooperations with non-European partners.

Application procedure

As said before, the process of bringing people together starts already with the preparation of the EU-application. The present proposal could be discussed at two next EC meetings in Berlin and in autumn 2015. The next ASSITEJ gathering in Birmingham can be used to present the selected proposals and to finalize the EU-application. I am looking forward to starting the discussion with you.



Dirk Neldner, April 2015

ANNEX 2 – Fees paid

			National Centres	EUR	USD			
1	1	F	ASSITEJ AUSTRIA	400,00		B	16-Feb-15	
2	2	F	ASSITEJ AZERBAIJAN	200,00		B	16-Dec-14	
3	3	F	ASSITEJ CAMEROUN		150,00	C	24-May-14	A
4	4	F	ASSITEJ CANADA	600,00		P	15-Jan-15	
5	5	F	ASSITEJ CROATIA	200,00			13-Mar-15	
6	6	F	ASSITEJ CUBA	150,00		B	25-Mar-15	
7	7	F	ASSITEJ CZECH REPUBLIC	280,00			13-Mar-15	
8	8	F	ASSITEJ ESTONIA	120,00		B	25-Mar-15	
9	9	F	ASSITEJ ICELAND	120,00		B	30-Jan-15	
10	10	F	ASSITEJ IRELAND	300,00		Cheque	10-Apr-15	
11	11	F	ASSITEJ ITALY	280,00		B	26-Jan-15	
12	12	F	ASSITEJ JAPAN	600,00		P	22-Jan-15	
13	13	F	ASSITEJ KOREA	600,00		B	05-Mar-15	
14	14	F	ASSITEJ LIECHTENSTEIN	400,00		B	26-Mar-15	
15	15	F	ASSITEJ LITHUANIA	200,00		B	20-Feb-15	
16	16	F	ASSITEJ NETHERLANDS	480,00		B	12-Feb-15	
17	17	F	ASSITEJ NEW ZEALAND	120,00		B	09-Mar-15	
18	18	F	ASSITEJ SENEGAL	120,00			24-Mar-15	
19	19	F	ASSITEJ SINGAPORE	120,00		C	04-Mar-15	
20	20	F	ASSITEJ SOUTH AFRICA	200,00			13-Mar-15	
21	21	F	ASSITEJ SWEDEN	600,00		B	11-Feb-15	
22	22	F	ASSITEJ SWITZERLAND	400,00		B	14-Jan-15	
23	23	F	ASSITEJ USA		750,00	P	05-Feb-15	
24	24	C	ASSITEJ VIETNAM		100,00	C	24-May-14	A
			Networks					
25	1	C	IIAN		75,00	C	24-May-14	A
26	2	F	ITYARN	120,00		P	05-Mar-15	
27	3	F	Small Size Network	120,00		B	26-Jan-15	
28	4	C	WLPG - Write Local Play Global	60,00		P	08-Feb-15	
			Individual members					
29	1	I	Babec Theater Bitola	40,00		B	24-Mar-15	
30	2	I	CHAIN		30,00	C	24-May-14	A
31	3	I	CUTDIJ (Centro Uruguayo del Teatro y la Danza)		30,00	C	24-May-14	A
32	4	I	PETA		50,00			A



				8.845,00	1.185,00			0
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ANNEX 3 – Declarations received

National Centres				
1	1	F	ASSITEJ AUSTRALIA	1
2	2	F	ASSITEJ AUSTRIA	1
3	3	F	ASSITEJ AZERBAIJAN	1
4	4	F	ASSITEJ CANADA	1
5	5	F	ASSITEJ CROATIA	1
6	6	F	ASSITEJ CUBA	1
7	7	F	ASSITEJ CZECH REPUBLIC	1
8	8	F	ASSITEJ ESTONIA	1
9	9	F	ASSITEJ FINLAND	1
10	10	F	ASSITEJ GERMANY	1
11	11	F	ASSITEJ HUNGARY	1
12	12	F	ASSITEJ ICELAND	1
13	13	F	ASSITEJ IRAN	1
14	14	F	ASSITEJ IRELAND	1
15	15	F	ASSITEJ ITALY	1
16	16	F	ASSITEJ JAPAN	1
17	17	F	ASSITEJ KOREA	1
18	18	F	ASSITEJ LITHUANIA	1
19	19	C	ASSITEJ NEPAL	1
20	20	F	ASSITEJ NEW ZEALAND	1
21	21	F	ASSITEJ NORWAY	1
22	22	F	ASSITEJ RUSSIA	1



23	23	F	ASSITEJ SINGAPORE	1
24	24	F	ASSITEJ SLOVENIA	1
25	25	F	ASSITEJ SOUTH AFRICA	1
26	26	F	ASSITEJ SPAIN	1
27	27	F	ASSITEJ SWEDEN	1
28	28	F	ASSITEJ SWITZERLAND	1
29	29	F	ASSITEJ TURKEY	1
30	30	F	ASSITEJ USA	1
			Networks	
31	1	C	IIAN	1
32	2	F	ITYARN - International Theatre for Young Audiences Research Network	1
33	3	F	Small Size Network	1
34	4	C	WLPG - Write Local Play Global	1
			Individual members	
35	1	I	Babec Theater Bitola	1
36	2	I	LIPA	1
37	3	I	MAAS Foundation	1
38	4	I	PETA	1
39	5	I	Ziguzajg International Arts Festival	1